



BOROUGH OF RUSHMOOR

To the Mayor and Members of the Council,

YOU ARE HEREBY SUMMONED to attend a Meeting of the Council to be held at the Council Offices, Farnborough on **Thursday, 6th October, 2022 at 7.00 pm** for the transaction of the business set out on the Agenda given below.

A G E N D A

1. **MINUTES** – (Pages 1 - 6)

To confirm the Minutes of the Ordinary Meeting of the Council held on 23rd June, 2022 (copy attached).

2. **MAYOR'S ANNOUNCEMENTS** –

3. **STANDING ORDER 8 - QUESTIONS** –

To receive any questions by Members submitted in pursuance of Standing Order 8 (3).

4. **NOTICE OF MOTION - GREEN TRAVEL - TAXIS –**

To consider the following Notice of Motion which has been submitted by Cllr Christine Guinness pursuant to Standing Order 9 (1):

“Rushmoor Borough Council acknowledged, in June 2019 the climate emergency and pledged to introduce policies to support a reduction in carbon emissions. The Government has declared diesel and petrol vehicles will be phased out by 2030. To encourage Rushmoor Hackney Carriages and Private Hire to achieve this target, the Cabinet is recommended to consider the approach to operator fees and reduce the annual licence fee for operators using electric vehicles from £200 to £100 for Hackney Carriages and from £170 to £85 for Private Hire. This to come into effect from 01/12/2022.”

5. **APPOINTMENT OF INTERIM EXECUTIVE HEAD OF FINANCE AS SECTION 151 OFFICER – (Pages 7 - 8)**

To consider the report of the Chief Executive (copy attached) which recommends that the Interim Executive Head of Finance, Mr. Ross Brown, be designated as the Council’s Section 151 Officer (Chief Finance Officer) from 17th October 2022.

6. **QUESTIONS FOR THE CABINET –**

To receive any questions by Members to Cabinet Members submitted in accordance with the Procedure Note.

7. **REPORTS OF CABINET AND COMMITTEES – (Pages 9 - 62)**

To receive and ask questions on the Reports of the following Meetings (copy reports attached):

Cabinet	5th July, 2022
	9th August, 2022
	13th September, 2022

Committees

Development Management	20th July 2022
Corporate Governance, Audit and Standards	26th July 2022
Development Management	17th August, 2022
Development Management	14th September, 2022

8. **REPORTS OF OVERVIEW AND SCRUTINY COMMITTEE AND POLICY AND PROJECT ADVISORY BOARD – (Pages 63 - 88)**

To note the Reports of the following meetings (copy reports attached):

Policy and Project Advisory Board	8th June, 2022
Overview and Scrutiny Committee	16th June, 2022
Policy and Project Advisory Board	13th July, 2022
Overview and Scrutiny Committee	21st July, 2022

Overview and Scrutiny Committee

15th September, 2022

Council Offices
Farnborough
Hampshire GU14 7JU

A.E. COLVER
Head of Democracy and Community

Wednesday 28 September 2022

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BOROUGH OF RUSHMOOR

MEETING OF THE BOROUGH COUNCIL held at the Council Chamber, Council Offices, Farnborough on Thursday, 23rd June, 2022 at 7.00 pm.

The Worshipful The Mayor (Cllr J.H. Marsh)
The Deputy Mayor (Cllr C.P. Grattan)

Cllr A. Adeola
Cllr Jib Belbase
Cllr C.W. Card
Cllr M.S. Choudhary
Cllr P.I.C. Crerar
Cllr P.J. Cullum
Cllr A.H. Gani
Cllr Michael Hope
Cllr Mara Makunura
Cllr Nadia Martin
Cllr T.W. Mitchell
Cllr A.R. Newell
Cllr M.L. Sheehan
Cllr P.G. Taylor
Cllr Nem Thapa
Cllr Jacqui Vosper

Cllr Gaynor Austin
Cllr J.B. Canty
Cllr Sue Carter
Cllr D.E. Clifford
Cllr Jules Crossley
Cllr K. Dibble
Cllr Christine Guinness
Cllr L. Jeffers
Cllr Prabesh KC
Cllr S.J. Masterson
Cllr Marina Munro
Cllr M.J. Roberts
Cllr M.D. Smith
Cllr M.J. Tennant
Cllr S. Trussler

Honorary Alderman A.E.A. Gardiner
Honorary Alderman R.J. Kimber
Honorary Alderman D.M. Welch

Apologies for absence were submitted on behalf of Cllr Jessica Auton, Cllr Mrs. D.B. Bedford, Cllr Peace Essien Igodifo, Cllr Sophie Porter, Cllr Sarah Spall and Cllr Calum Stewart.

Before the meeting was opened the Mayor's Chaplain, Major Ted Benneyworth, led Members in prayers.

9. MINUTES

It was **MOVED** by Cllr D.E. Clifford; **SECONDED** by Cllr M.J. Tennant and

RESOLVED: That the Minutes of the Annual Meeting of the Council held on 24th May 2022 (copy having been circulated previously) be taken as read, approved and signed as a correct record.

10. **MAYOR'S ANNOUNCEMENTS**

- (1) The Mayor reported that it had been a very busy first month in office and that he had attended the following events:
 - Farnborough Donkey Derby on 29th May 2022
 - The Gurkha Cup football tournament on 4th June 2022
 - Kids Out on 8th June 2022
 - Beating the Retreat at Aldershot Military Museum on 9th June 2022
 - Victoria Day on 11th June 2022
- (2) The Mayor advised Members that, over the Bank Holiday weekend to celebrate the Queen's Platinum Jubilee, he had attended a Beacon Lighting Ceremony at the Wellington Statue on 2nd June 2022 and a Service of Thanksgiving at the Royal Garrison Church of All Saints on 5th June, both of which had been organised by the Council. He had also attended a variety of street parties and other parties around the Borough to mark the Platinum Jubilee.
- (3) The Mayor reported that, on 18th June 2022, he had had the honour of attending a memorable service of remembrance at the Aldershot Military Cemetery to mark the 40th anniversary of the Falklands War conflict. The service had been attended by veterans from Aldershot's former Parachute Regiments and the next of kin of the eighteen soldiers who had given their life. Following the service, the commemoration had moved to Aldershot town centre where he had been proud to be part of the saluting party outside Princes Hall for a parade of serving soldiers and hundreds of veterans through the town centre.
- (4) The Mayor advised Members that, on 20th June 2022, he had taken part in a ceremony to raise the Armed Forces Day flag in Princes Gardens in Aldershot.

11. **STANDING ORDER 8 - QUESTIONS**

The Mayor reported that no questions had been submitted under Standing Order 8.

12. **NOTICE OF MOTION - PENSIONS FUND**

The Council was asked to consider a Motion which had been submitted by Cllr Jules Crossley in accordance with the provisions of Standing Order 9 (1):

"Ahead of the Hampshire Pension Fund (HPF) report on Responsible Investment, which will be considered by the HPF Panel and Board on 28th July, the Council Leader will write to the Chair of the Board of the Hampshire Pension Fund, and request that HPF commits to transition its entire investment portfolio to net-zero greenhouse emissions by 2030, where practical and financially viable, and completely by 2050 at the latest, to be consistent with a maximum temperature rise of 1.5 degrees Celsius above pre-industrial levels by the century's end. The Council also urges the Hampshire Pensions Fund to join the Net-Zero Asset Owner Alliance, which is the investor alliance doing the most robust work on aligning to 1.5C. Other

County Council Pension Funds, such as Wiltshire Pension Fund Committee and South Yorkshire Pensions Authority, are members of this Alliance.

The Council will also review its investment portfolio with a view to not investing in carbon intensive industries or companies which have NOT committed to 1.5C consistent portfolio alignment guarding the critical 1.5 degrees Celsius target and will encourage other organisations in the Borough to do the same.”

In moving the Motion, Cllr Crossley referred to the declaration of a climate emergency and the desperate need for action to avoid the pending devastating impact on the world. Cllr Crossley was of the opinion that county councils and other local authorities should lead by example and take action.

In seconding the Motion, Cllr Gaynor Austin referred to the fact that Rushmoor had declared a climate emergency in 2019. Actions were needed and not just words. The HPF should be urged to divest from fossil fuel investments and Rushmoor should be leading the way for others to see action being taken, not just following.

During discussion, Members referred to the question whether any real change could be made to the HPF as it was one of the largest funds of its kind in the county with a wide range of advisers who acted carefully and prudently for the HPF. It was understood that the HPF Board was committed to net zero and invested on that basis. The view was expressed that, at this stage, any major change in investments could be expensive and unnecessary. The view was also expressed that Rushmoor invested to meet its financial obligations and that the issue of climate change was one that investment pool managers were very aware of and such issues were reviewed on a regular basis.

The opinion was also expressed that radical actions were required across the world to save the planet and intervention was required now. Members were urged to vote not just on the financial implications but on what was morally and ethically right.

The Motion was then put to the Meeting. There voted FOR: 9; AGAINST: 21 and the Motion was **DECLARED LOST**.

NOTE: Cllr M.L. Sheehan declared a personal interest in this item as a member of the Hampshire Pension Fund and, in accordance with the Members’ Code of Conduct, left the meeting during the discussion and voting thereon.

13. **REVIEW OF MEMBERS' ALLOWANCES SCHEME**

The Leader of the Council (Cllr D.E. Clifford) introduced the Report by the Independent Remuneration Panel which had undertaken a review of the Council’s Members’ Allowances Scheme, involving a fundamental examination of each element of the Scheme. The new Scheme proposed in the Report reflected the Panel’s view in the light of information provided, representations made by Members and benchmarking data from other authorities. It was **MOVED** by Cllr D.E. Clifford and **SECONDED** by Cllr P.G. Taylor that the Council adopt the proposals set out in the Independent Remuneration Panel’s Seventh Report.

During discussion, it was MOVED by Cllr Gaynor Austin and SECONDED by Cllr K. Dibble – That the following Amendment be made to the proposed Members' Allowances Scheme:

“That the Council adopts the proposals, as set out in the Independent Remuneration Panel's Seventh Report, subject to:

- (i) the current Members' basic allowance remaining unchanged but be updated in line with the annual percentage pay increase given to Rushmoor's employees and be updated annually, as set out in the report: and
- (ii) no increase to Special Responsibility Allowance payments be made until the next review by the Independent Remuneration Panel.”

Following debate, the Amendment was put to the meeting. On a Recorded Vote there voted FOR: Cllrs Gaynor Austin, C.W. Card, Jules Crossley, K. Dibble, Christine Guinness, Nadia Martin, T.W. Mitchell, M.J. Roberts, Sarah Spall and the Deputy Mayor (Cllr C.P. Grattan) (10); AGAINST: Cllrs A. Adeola, J. Belbase, J.B. Canty, Sue Carter, M.S. Choudhary, D.E. Clifford, P.I.C. Crerar, P.J. Cullum, A. Gani, M. Hope, L. Jeffers, Prabesh KC, Mara Makunura, S.J. Masterson, Marina Munro, A.R. Newell, M.L. Sheehan, M.D. Smith, P.G. Taylor, M.J. Tennant, N. Thapa, S. Trussler and Jacqui Vosper (23); ABSTAINED: The Mayor (Cllr J.H. Marsh) (1) and the Amendment was **DECLARED LOST**.

Following further debate, the Recommendations of the Independent Remuneration Panel were put to the meeting. On a Recorded Vote there voted FOR: Cllrs A. Adeola, J. Belbase, J.B. Canty, Sue Carter, D.E. Clifford, P.J. Cullum, A. Gani, M. Hope, L. Jeffers, Prabesh KC, Mara Makunura, S.J. Masterson, Marina Munro, A.R. Newell, M.L. Sheehan, M.D. Smith, P.G. Taylor, M.J. Tennant, N. Thapa, S. Trussler and Jacqui Vosper (21); AGAINST: Cllrs Gaynor Austin, C.W. Card, Jules Crossley, K. Dibble, Christine Guinness, Nadia Martin, T.W. Mitchell, M.J. Roberts, Sarah Spall and the Deputy Mayor (Cllr C.P. Grattan) (10); ABSTAINED: Cllr M.S. Choudhary and The Mayor (Cllr J.H. Marsh) (2) and the Recommendations were **DECLARED CARRIED**.

14. **QUESTIONS FOR THE CABINET**

The Mayor reported that one question had been submitted by Cllr. M.J. Roberts for response by the Leader of the Council on the effect of the economic climate on current projects, expected projects and expenditure for the Council.

In response, Cllr D.E. Clifford stated that the Council was aware of the changing economic environment and had been assessing the impact on the revenue and capital budgets as part of the regular financial monitoring. A report was due to be considered by the Cabinet at its July meeting that would provide Members with an initial assessment of the financial risks from inflation, interest rates and the wider economy.

15. **REPORTS OF CABINET AND COMMITTEES**

RESOLVED: That the Reports of the following meetings be received:

Cabinet	26th April 2022
Cabinet	7th June 2022
Development Management Committee	13th April 2022
Corporate Governance, Audit and Standards Committee	26th May 2022

The meeting closed at 8.44 pm.

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COUNCIL MEETING – 6TH OCTOBER 2022

AGENDA ITEM NO. 5

APPOINTMENT OF INTERIM EXECUTIVE HEAD OF FINANCE
AS SECTION 151 OFFICER**SUMMARY AND RECOMMENDATIONS**

The Council has a statutory requirement to appoint a Section 151 Officer (Chief Finance Officer) with responsibility for the administration of the financial affairs of the Council. Under the Officer Employment Procedure Rules, the designation of an officer as the Council's Section 151 Officer is made by the Council, and this report seeks approval to designate the new Interim Executive Head of Finance as S151 Officer following the departure of the current Executive Head of Finance

The Council is recommended to approve the Interim Executive Head of Finance, Mr. Ross Brown, as the Council's Section 151 Officer from 17th October 2022.

1. BACKGROUND

- 1.1 The Council's Executive Head of Finance, Mr. David Stanley, will be leaving the Council on 16th October 2022, and a process has been carried out by the Chief Executive to recruit an Interim Executive Head of Finance to act as a temporary replacement. A cross party Member Panel, which included the Cabinet Member for Corporate Services and the Chairman of the Corporate Governance, Audit and Standards Committee held interviews with the candidates as part of the selection process.
- 1.2 With the approval of the Member Panel, Mr Ross Brown has been appointed as a financial consultant beginning 12th September 2022, and to the role of Interim Executive Head of Finance from 17th October when the current Executive Head of Finance leaves. However, the designation of an officer as the Council's Section 151 Officer must be formally agreed by the Council. It is important to ensure there is continuity of arrangements to support the Council through the financial challenges ahead.
- 1.3 Mr Ross Brown joins the Council from the London Borough of Ealing where he has spent a number of years in a variety of senior roles, and prior to that at York City Council.

PAUL SHACKLEY
CHIEF EXECUTIVE

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CABINET

Report of the meeting held on Tuesday, 5th July, 2022 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr D.E. Clifford, Leader of the Council
 Cllr M.L. Sheehan, Deputy Leader and Operational Services Portfolio Holder
 Cllr M.J. Tennant, Deputy Leader and Major Projects and Property Portfolio Holder

Cllr J.B. Canty, Customer Experience, Digital and Transformation Portfolio Holder
 Cllr Sue Carter, Democracy, Strategy and Partnerships Portfolio Holder
 Cllr A.R. Newell, Planning and Economy Portfolio Holder
 Cllr P.G. Taylor, Corporate Services Portfolio Holder

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **18th July, 2022**.

7. **DECLARATIONS OF INTEREST –**

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

8. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 7th June, 2022 were confirmed and signed by the Chairman.

9. **DRAFT OUTTURN 2021/22 - UPDATE –**

(Cllr Paul Taylor, Corporate Services Portfolio Holder)

The Cabinet considered Report No. FIN2221, which set out an update on the progress made since the draft outturn position had been presented to the Cabinet in April, 2022.

Members were informed that work to complete the year-end processes was continuing and that carry forward requests had now been finalised by Service Managers and the Finance team.

The Cabinet RESOLVED that

- (i) the progress update on the draft outturn position for 2021/22 since the report to Cabinet on 26th April, 2022, as set out in Report No. FIN2221, be noted;
- (ii) the carry forward requests submitted by Heads of Service, as set out in Section 4 of the Report, be approved;

- (iii) the establishment of an earmarked reserve of £27,500, to support the Joint Working proposal funded from the anticipated beneficial outturn position, as set out in paragraph 2.5 of the Report, be approved; and
- (iv) the variation to the scope of the Southwood Country Park capital scheme to include provision for a crossing on Ively Road and S106-funded Children's Play Area, as set out in paragraph 3.2 of the Report, be approved.

10. **2022-23 HIGH-RISK BUDGETS, FINANCIAL REPORTING PLAN AND BUDGET MONITORING PROCESS –**

(Cllr Paul Taylor, Corporate Services Portfolio Holder)

The Cabinet considered Report No. FIN2223, which set out an assessment of the Council's high-risk budgets and outlined the high-level plan for financial reporting to the Cabinet for the year and the budget monitoring process to be followed as part of the Finance Improvement Plan.

The Report set out a number of areas where the Council was facing significant risks. These included an increase in the level of interest rates, an annual pay award that was higher than that budgeted for and reduced income from the Aldershot Crematorium caused by local competition within its market.

The Cabinet RESOLVED that

- (i) the high-risk budgets and pressures, as reviewed and agreed by the Council's Executive Leadership Team and set out in Section 2 of Report No. FIN2223, be noted;
- (ii) the high-level financial reporting timetable for completion and presentation to Cabinet for 2022/23, as set out in Section 3 of the Report, be approved; and
- (iii) the budget monitoring process, with early service management action to ensure timely completion and to enable robust forecasting for presentation to the Cabinet on 2022/23 revenue and capital budget monitoring reports, as set out in Section 4 of the Report, be approved.

11. **A GREEN INFRASTRUCTURE STRATEGY FOR RUSHMOOR –**

(Cllr Adrian Newell, Planning and Economy Portfolio Holder)

The Cabinet considered Report No. EPSH2218, which set out a Green Infrastructure Strategy for Rushmoor.

Members were informed that the Rushmoor Local Plan included a commitment for the Council to prepare a Strategy that would demonstrate how the quality of the Borough's green infrastructure network could be improved and how contributions from developers might be used to provide funding for this work. The Report set out the Strategy's aims, how it would influence decisions and what changes had been made to the draft strategy as a result of comments received from a period of public consultation.

In expressing its strong support for the Strategy, the Cabinet stressed the importance of the Strategy having been designed to complement schemes and sites in surrounding local authority areas.

The Cabinet RESOLVED that the adoption of the Rushmoor Green Infrastructure Strategy, as set out in Report No. EPSH2218, be approved.

12. **FARNBOROUGH TOWN CENTRE STRATEGY –**
(Cllr Martin Tennant, Major Projects and Property Portfolio Holder)

The Cabinet considered Report No. REG2204, which set out a Farnborough Town Centre Strategy.

Members were informed that the Strategy would help to facilitate the delivery of a coordinated regeneration project for the wider Farnborough town centre area. The draft Strategy had been considered by the Policy and Project Advisory Board at its meetings on 5th April, 2022 and 28th June, 2022. At the most recent meeting, the Board had made a number of recommendations under the following headings:

- Town centre purpose – a balance between living and visiting
- Branding as a priority
- Drawing on innovative local partners
- A focus on sustainable travel
- The skate park's importance

The Cabinet discussed the proposals by the Policy and Project Advisory Board and supported the inclusion on these in the final version of document. Members expressed strong support for the Strategy and felt this was integral to allowing good progress to be made in the regeneration of Farnborough town centre.

The Cabinet RESOLVED that

- (i) the adoption of the Farnborough Town Centre Strategy, as set out in Report No. REG2204 and amended by the recommendations of the Policy and Project Advisory Board at its meeting on 28th June, 2022, be approved; and
- (ii) the establishment of a Member Task and Finish Group to oversee the implementation of the Strategy be approved.

13. **RUSHMOOR BOROUGH COUNCIL AND HART DISTRICT COUNCIL WORKING TOGETHER –**
(Cllr David Clifford, Leader of the Council)

The Cabinet considered Report No. LDR2201, which set out proposals for Rushmoor Borough Council and Hart District Council to work more closely together.

In introducing the proposal, the Leader of the Council explained that the benefits of working closer together included providing a stronger voice in the County and with the Government, reducing costs and improving service delivery. The Report included a proposal for a shared Chief Executive across the two councils and suggested an approach to identifying services that could be shared, subject to undertaking further

work to identify the potential benefits. It was stressed that the proposal was about shared services and joint working and was not considering merging the councils.

The Cabinet RESOLVED that

- (i) the adoption of the Joint Working Together Statement, as set out in Appendix 1 of Report No. LDR2201, be approved;
- (ii) the noting of the report of the independent consultant on sharing a Chief Executive, as set out in Exempt Appendix 2, and the proceeding with further work to produce a business case to consider a shared Chief Executive, including obtaining relevant HR and legal advice, be approved;
- (iii) the undertaking of work to assess services which may be suitable to be delivered as shared services, based on the approach set out in Appendix 3 of the Report, be approved;
- (iv) the utilisation of £27,500 from Earmarked Reserves, as set out in paragraph 2.5 of the Draft Outturn Report No. FIN2221, being 50% of the overall cost, be approved;
- (v) the indicative timeline of these activities, as set out in Appendix 4 of Report No. LDR2201, be noted; and
- (vi) the identified risks, as set out in paragraph 8 of the Report, be noted.

14. **UK SHARED PROSPERITY FUND (UKSPF) INVESTMENT PLAN AND LEVELLING UP FUND APPLICATION –**
(Cllr David Clifford, Leader of the Council)

The Cabinet considered Report No. ACE2204, which set out an update on the development of an Investment Plan in respect of the UK Shared Prosperity Fund (UKSPF) and details of a bid the Council was preparing for submission for the Government's Levelling Up Fund.

Members were informed that the Investment Plan was required to be submitted for Government approval in order to access up to £1 million from the UKSPF. In view of the tight timescale, permission was being sought for the final version of the Investment Plan to be submitted under delegated powers. It was reported that the Council's bid to the Government's Levelling Up Fund was for around £19.8 million towards the development of a new Leisure and Cultural Hub for Farnborough and would have to be submitted by 6th July, 2022.

The Cabinet RESOLVED that

- (i) the progress in developing a draft UKSPF Investment Plan, as set out in Report No. ACE2204, be noted;
- (ii) the Chief Executive, in consultation with the Leader of the Council, be authorised to approve and submit the Investment Plan, once completed; and

- (iii) the submission of the Levelling Up Fund bid, as set out in the Report, be approved, with the Executive Director and Executive Head of Finance being authorised to sign off the bid in accordance with the fund requirements.

15. **EXCLUSION OF THE PUBLIC –**

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Minute No.	Schedule 12A Para. No.	Category
16	3	Information relating to financial or business affairs

**THE FOLLOWING ITEM WAS CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

16. **PROPERTY ACQUISITION FARNBOROUGH TOWN CENTRE –**
(Cllr Martin Tennant, Major Projects and Property Portfolio Holder)

The Cabinet considered Exempt Report No. REG2205, which set out a proposal to undertake due diligence with a view to acquiring partially vacant office premises in Farnborough town centre, to enable the progression of regeneration in line with the Council's Regenerating Rushmoor Programme.

Members were informed that the necessary funding to progress the due diligence and legal work and to prepare the business case to support a decision by the Council to make the necessary amendments to the 2022/23 Capital Programme was also being requested. Members expressed strong support for the suggested approach to acquiring this premises.

The Cabinet RESOLVED that the purchase of the freeholds of both properties, subject to due diligence and as set out in Exempt Report No. RP2015, be approved.

The Cabinet RESOLVED that

- (i) the commencement of due diligence on the office premises named in the Exempt Report No. REG2205, with a view to acquisition at the price set out in the Report, be approved;
- (ii) the preparation of a detailed business case, to support the acquisition and the future decision by the Council to make the necessary amendments to the 2022/23 Capital Programme, be approved; and
- (iii) the release of up to £75,000 from the regeneration reserve, to progress the due diligence, legal and other project work associated with the acquisition, be

approved.
The Meeting closed at 8.07 pm.

CABINET

Report of the meeting held on Tuesday, 9th August, 2022 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr D.E. Clifford, Leader of the Council
Cllr M.L. Sheehan, Deputy Leader and Operational Services Portfolio Holder

Cllr J.B. Canty, Customer Experience, Digital and Transformation Portfolio Holder
Cllr Sue Carter, Democracy, Strategy and Partnerships Portfolio Holder
Cllr A.R. Newell, Planning and Economy Portfolio Holder
Cllr P.G. Taylor, Corporate Services Portfolio Holder

An apology for absence was submitted on behalf of Cllr M.J. Tennant.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **22nd August, 2022**.

17. **DECLARATIONS OF INTEREST –**

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

18. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 5th July, 2022 were confirmed and signed by the Chairman.

19. **REVENUE AND CAPITAL BUDGET MONITORING REPORT - P1 2022/23 –** (Cllr Paul Taylor, Corporate Services Portfolio Holder)

The Cabinet considered Report No. FIN2227, which set out the anticipated financial position for 2022/23, based on the initial budget monitoring carried out with Head of Service and Service Managers during July 2022. Members were informed that the Council faced a number of significant financial risks that were expected to materialise in the following weeks. It was clarified that these risks were mainly external and included interest rates, provision for the pay award, rising energy costs and the rate of inflation. It was reported that, at this early stage of the financial year, the projected revenue budget variance of £1.6 million posed a significant to the Council's financial sustainability. The Report, therefore, set out a series of urgent actions to be taken over the following weeks to mitigate and reduce the projected variation. The Cabinet was supportive of the actions proposed and it was confirmed that Portfolio Holders would continue to closely monitor budgets within their areas of responsibility.

The Cabinet RESOLVED that

- (i) the revenue budget forecast and impact on reserve balances, as set out in

Section 3 of Report No. FIN2227, be noted;

- (ii) the Capital Programme forecast, as set out in Section 5 of the Report, be noted; and
- (iii) the recommended actions to manage and reduce the level of adverse variation across the revenue budget, as set out in Section 4 of the Report, be approved.

20. **COUNCIL BUSINESS PLAN AND RISK REGISTER QUARTERLY UPDATE APRIL TO JUNE 2022/23 –**

(Cllr Sue Carter, Democracy, Strategy and Partnerships Portfolio Holder)

The Cabinet received Report No. ACE2205, which set out progress in delivering the Council Business Plan projects during the first quarter of 2022/23. Members were informed that progress against key activities and projects was included in the Report, along with the Council's business performance monitoring information and the Council's Corporate Risk Register. It was reported that, at the end of the first quarter, 53.8% of projects/activities were on track, with the remainder showing an amber status. No project had a red status.

The Cabinet NOTED the progress made towards delivering the Council Business Plan, as set out in Report No. ACE2205.

21. **ALDERWOOD LEISURE CENTRE - TRANSFER OF FACILITIES TO ALDERWOOD SCHOOL –**

(Cllr Maurice Sheehan, Operational Services Portfolio Holder)

The Cabinet considered Report No. DEM2201, which proposed the transfer the operation of the Alderwood Leisure Centre to Alderwood Senior School. Members were informed that new community and leisure facilities were introduced at the then Connaught School, along with Wavell and the then Oak Farm Schools, in the early 1990s, as part of the community schools project with Hampshire County Council. It was reported that negotiations had been going on for some time with the School for them to take over the management of the facilities. As part of the deal, the Council would undertake to fund the future replacement of the 3G artificial pitch, using existing S106 contributions. It was noted that the facility had not been able to match expenditure with income in recent years.

The Cabinet was supportive of the suggested approach, which would enable the facility to continue to provide important and well-used community facilities, in one of the more deprived areas of the Borough.

The Cabinet RESOLVED that

- (i) the transfer of the Alderwood Leisure Centre facilities to the Alderwood Senior School, as set out in Report No. DEM2201, be approved, subject to the conclusion of the necessary legal and financial arrangements; and
- (ii) the noting of the estimated accumulated deficit and transfer costs and agreement to draw the costs of the future 3G artificial pitch replacement from

existing S106 funding, as set out in the Report, be approved, with necessary amendments to be made to the Council's General Fund Balances and Earmarked Reserves, as detailed in the Report.

The Meeting closed at 7.30 pm.

CABINET

Report of the meeting held on Tuesday, 13th September, 2022 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr D.E. Clifford, Leader of the Council
Cllr M.L. Sheehan, Deputy Leader and Operational Services Portfolio Holder
Cllr M.J. Tennant, Deputy Leader and Major Projects and Property Portfolio Holder

Cllr J.B. Canty, Customer Experience, Digital and Transformation Portfolio Holder
Cllr Sue Carter, Democracy, Strategy and Partnerships Portfolio Holder
Cllr A.R. Newell, Planning and Economy Portfolio Holder
Cllr P.G. Taylor, Corporate Services Portfolio Holder

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **27th September, 2022**.

22. HER LATE MAJESTY QUEEN ELIZABETH II –

As a mark of respect for Her late Majesty Queen Elizabeth II, the meeting started with a minute's silence.

23. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

24. MINUTES –

The Minutes of the meeting of the Cabinet held on 9th August, 2022 were confirmed and signed by the Chairman.

25. FINAL REVENUE AND CAPITAL OUTTURN 2021/22 – (Cllr Paul Taylor, Corporate Services Portfolio Holder)

The Cabinet considered Report No. FIN2230, which set out an update on the progress made since the draft outturn position had been presented to the Cabinet in July, 2022.

Members were informed that the Report presented the final outturn position, with year-end processes having been completed. It was pointed out that the final outturn position was subject to the audit of the Council's Annual Statement of Accounts by the external auditors.

The Cabinet RESOLVED that

- (i) the final outturn position for 2021/22, since the reports to Cabinet on 26th April, 2022 and 5th July, 2022 and as set out in Report No. FIN2230, be noted;
- (ii) the final carry forward balances, as set out in Table 3 of the Report, be approved;
- (iii) the final transfers to and from the earmarked reserves and General Fund Balance, as set out in Table 6 and paragraphs 3.19 to 3.23 of the Report, be approved;
- (iv) the final Capital slippage from 2021/22 to 2022/23, as set out in Table 6a of the Report, be approved; and
- (v) the final Capital Programme outturn for 2021/22, as set out in Table 6b of the Report, be noted.

The Meeting closed at 7.12 pm.

DEVELOPMENT MANAGEMENT COMMITTEE

Report of the meeting held on Wednesday, 20th July, 2022 at the Concorde Room, Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Calum Stewart (Chairman)
Cllr L. Jeffers (Vice-Chairman)

Cllr Mrs. D.B. Bedford
Cllr Jib Belbase
Cllr P.I.C. Crerar
Cllr C.P. Grattan
Cllr Michael Hope
Cllr S.J. Masterson
Cllr Sophie Porter

Apologies for absence were submitted on behalf of Cllr Peace Essien Igodifo and Cllr T.W. Mitchell.

Cllr C.W. Card and Cllr A.H. Gani attended the meeting as Standing Deputies.

Non-Voting Member

Cllr A.R. Newell (Planning and Economy Portfolio Holder) (ex officio)

1. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

2. MINUTES

The Minutes of the Meeting held on 13th April 2022 were approved and signed as a correct record of the proceedings.

3. REPRESENTATIONS BY THE PUBLIC

In accordance with the guidelines for public participation at meetings, the following representations were made to the Committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
22/00026/FULPP	Development Site, land at "The Haven", No. 19	Mr Henryk Pietrzak	Against

York Crescent,
Aldershot

22/00026/FULPP	Development Site, land at "The Haven", No. 19 York Crescent, Aldershot	Mr Hasan Sandhu	For
22/00394/FULPP	Briarwood, Sorrel Close, Farnborough	Mr Tony Wood	Against
22/00379/FULPP	183 Ash Road, Aldershot	Mr Roger Watkins	Against

4. PETITIONS

RESOLVED: That the petitions received in respect of the following application be noted, as set out in the Head of Economy, Planning and Strategic Housing's Report No. EPSH2220:

Application No.	Address
22/00193/OUTPP	Farnborough Civic Quarter, Farnborough
22/00289/FULPP/ 22/00290/FULPP	Royal Staff, 37A Mount Pleasant Road, Aldershot

5. PLANNING APPLICATIONS

RESOLVED: That

- (i) permission be given to the following applications, as set out in Appendix "A" attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

*	22/00026/FULPP	Development Site, Land at 'The Haven', No. 19 York Crescent, Aldershot
*	22/00413/FUL	Proposed Visitor Centre, Southwood Country Park, Farnborough
*	22/00379/FULPP	No. 183 Ash Road, Aldershot
	22/00410/FULPP	Princes Hall, Princes Way, Aldershot

- (ii) the applications dealt with by the Head of Economy, Planning and Strategic Housing, where necessary in consultation with the Chairman, in accordance

with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Head of Economy, Planning and Strategic Housing's Report No. EPSH2220, be noted

(iii) the following applications be determined by the Head of Economy, Planning and Strategic Housing, in consultation with the Chairman:

- * 22/00394/FULPP Briarwood, Sorrel Close, Farnborough
- 21/00980/FULPP No. 63 Cambridge Road East, Farnborough
- * 22/00390/FUL 9A Wellington Street, Aldershot

(iv) the current position with regard to the following applications be noted pending consideration at a future meeting:

- ** 20/00400/FULPP Land at former Lafarge Site, Hollybush Lane, Aldershot
- 21/00271/FULPP Block 3, Queensmead, Farnborough
- 22/00029/FULPP Aldershot Bus Station, No. 3 Station Road, Aldershot
- ** 22/00193/OUTPP Proposed Farnborough Civic Quarter Development Site, Meudon Avenue, Farnborough
- 22/00282/FULPP Phase 5 North Town Redevelopment Site Land Bounded by North Lane Deadbrook Lane and Eastern Road, Aldershot
- ** 22/00068/REM Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot
- ** 22/00138/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot
- ** 22/00277/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot
- ** 22/00340/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot

* The Head of Economy, Planning and Strategic Housing's Report No. EPSH2220 in respect of these applications was amended at the meeting.

** It was agreed that site visits would be arranged to these sites

6. **PLANNING APPLICATION NO. 22/00394/FULPP - BRIARWOOD, SORREL CLOSE, FARNBOROUGH**

The Committee considered the Head of Economy, Planning and Strategic Housing's Report No. EPSH2220 (as amended at the meeting) regarding the erection of ten 3-bedroom, 3-storey detached houses with vehicular access from Sorrel Close.

RESOLVED: That

subject to the completion of a satisfactory Planning Obligation under Section 106 of the Town and Country Planning Act 1990 by 2 September 2022 or such later date as agreed by an extension of time to secure the SAMMs SPA and Public Open Space contributions as set out in the report, the Head of Planning in consultation with the Chairman be authorised to **Grant** planning permission subject to the following conditions and informatives as set out in the report.

7. **PLANNING APPLICATION NO. 21/00980/FULPP - NO. 63 CAMBRIDGE ROAD EAST, FARNBOROUGH**

The Committee considered the Head of Economy, Planning and Strategic Housing's Report No. EPSH2220 (as amended at the meeting) regarding the erection of a bungalow to be accessed via Minster Close.

RESOLVED: That

subject to the completion of a satisfactory Planning Obligation under Section 106 of the Town and Country Planning Act 1990 by 30th September 2022 or unless otherwise agreed by an Extension of Time to secure the SAMMs SPA and Public Open Space contributions as set out in the report, the Head of Planning in consultation with the Chairman be authorised to **Grant** planning permission subject to the following conditions and informatives as set out in the report.

8. **PLANNING APPLICATION NO. 22/00390/FUL - NO. 9A WELLINGTON STREET, ALDERSHOT**

The Committee considered the Head of Economy, Planning and Strategic Housing's Report No. EPSH2220 (as amended at the meeting) regarding the conversion of an existing 3 bedroom maisonette into 2, one bedroom flats with the provision of a cycle and bin store.

RESOLVED: That

subject to the completion of a suitable legal mechanism securing Public Open Space and THBSPA contributions as set out in the report, the Head of Planning in consultation with the Chairman be authorised to **Grant** planning permission subject to the following conditions and informatives as set out in the report.

9. **URGENT ACTION – LAND TO THE REAR OF NOS. 162-170 HOLLY ROAD, ALDERSHOT - 21/00645/FULPP**

The Committee received the Head of Economy, Planning and Strategic Housing's Report No. EPSH2221. The Report set out the detail of a delay and a succession of time extensions up until the 31 May 2022, to obtain the S106. A satisfactory S106 was finally completed on 12 May 2022. The Chairman subsequently agreed that the Committee's resolution to grant planning permission had been satisfied and thereby authorised the grant of the planning permission.

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2221 be noted.

10. **APPEALS PROGRESS REPORT**

The Committee received the Head of Economy, Planning and Strategic Housing's Report No. EPSH2222 concerning the following appeal decisions:

Application / Enforcement Case No.	Description	Decision
21/00545/FULPP	Against the refusal of planning permission for a two-storey extension to facilitate the change of use of a Public House with ancillary accommodation into four flats at the White Lion Public House, 20 Lower Farnham Road, Aldershot.	New Appeal to be Determined
21/00074/FULPP	Against the refusal of planning permission for construction of new Home Shopping storage areas and associated coldrooms, construction of a new click and collect canopy and associated steelworks and associated works at Asda, Westmead, Farnborough.	New Appeal to be Determined
21/00331/FULPP	Against the refusal of planning permission for the construction of an attached dwelling to the existing semi-detached property to create a terrace of three following the demolition of the existing detached garage at 71 Tongham Road, Aldershot.	Dismissed

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2222 be noted.

11. ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT

Enforcement Reference No.

Description of Breach

21/00013/OTHER

Following a complaint from a residential property located above a new shop at Nos. 88-89 Queensmead, Farnborough, regarding noise from compressor units located on the roof of the shop.

It was noted that following a discussion with the owner of the shop the compressor units had been relocated to an acceptable location on the ground floor.

A subsequent retrospective planning application had been submitted, but was invalid on receipt. However, as noted on the amendment sheet a further, valid, application (22/00476/FULPP) had been received on 14 July 2022.

No further action be taken.

22/00030/RESWRK

A complaint had been received regarding a porch that had been erected at No. 52 Sidlaws Road. The complainant stated that the porch encroached on their property.

A site visit had been carried out and the owner had been advised that the pitched roof required planning permission, but one had not been forthcoming.

The matter of encroachment was a civil matter and the complainant had been advised of this.

No further action be taken.

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2223 be noted.

12. PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER JAN - MAR 2022 AND FOR THE YEAR 2021/22

The Committee received the Head of Economy, Planning and Strategic Housing's Report No. EPSH2224 which provided an update on the position with respect to achieving performance indicators for the Development Management Section of the Planning Service and the overall workload of the Section for the quarter from 1st January to 31st March 2022 and for the year 2021/22.

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2224 be noted.

The meeting closed at 10.26 pm.

Development Management Committee

Appendix "A"

Application No. & Date Valid: **21/00926/FULPP** **24th November 2021**

Proposal: Change of use of the Station House and land from residential (Use Class C3) to a community use (Use Class F2) at 37 Farnborough Street, Farnborough. at **37 Farnborough Street Farnborough Hampshire GU14 8AQ**

Applicant: Network Rail Limited

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings
Drawing numbers:

40718_01_P Rev 0
40718_03_ES

Reason - To ensure the development is implemented in accordance with the permission granted

Appendix "B"

Application No. & Date Valid: 21/00947/FULPP 4th December 2021

Proposal: Alterations to front elevation and change of use of first and second floors from offices to nightclub at **101 Victoria Road Aldershot Hampshire GU11 1JE**

Applicant: S Gurung

Reasons: 1 The proposed night club, given its hours of operation, provision of an outdoor terrace/ smoking area, potential for acoustic volume and vibrations, and its proximity to residential occupiers, would be likely to give rise to noise pollution that would result in adverse harm to the amenities of adjacent residential occupiers. No satisfactory evidence has been provided to demonstrate that the proposal would not result in such harm. As a result, the development would be contrary to Policy DE10 of the Local Plan.

Application No. & Date Valid: 22/00159/FULPP 24th February 2022

Proposal: First floor rear extension to facilitate change of use of first floor ancillary accommodation to public house (Sui generis) to 2 self contained flats (1no. 1-bed and 1no. 2 bed) and associated cycle and refuse storage space at **The White Lion Public House 20 Lower Farnham Road Aldershot Hampshire**

Applicant: Mr A Jaman

Reasons: 1 The application has not been supported by sufficient recent or relevant evidence to establish the viability of the public house without the staff accommodation and therefore conflicts with the Policy objectives of Policy LN8 of the Ruhs Moor Local Plan and the 'Development Affecting Public Houses' supplementary planning document.

- 2 The proposal fails to demonstrate that the likely significant impact of the public house on the living environment created for future occupants of the proposed development can be adequately mitigated and therefore fails to comply with Policy DE1 and DE10 of the Rushmoor Local Plan.
- 3 The proposal fails to make adequate provision for the open space needs of future occupiers contrary to the requirements of Rushmoor Local Plan Policy DE6.
- 4 The proposal fails to address the likely significant impact of the development on the Thames Basin Heaths Special Protection Area as required by the Habitats Regulations in accordance with the Council's Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy, and is therefore contrary to Rushmoor Local Plan Policy NE1 and retained Policy NRM6 of the South East Plan.
- 5 The development would fail to provide a satisfactory level of neighbouring amenity to adjoining property no.18 Lower Farnham Road by way of creating a sense of enclosure to a rear facing window from the roof terrace fencing and in this regard the application would not comply with Policy DE1 of the Rushmoor Local Plan.
- 6 The development would fail to provide sufficient on-site car parking to the detriment of the free flow and safety of the surrounding highway network, the residential amenities of neighbouring properties and the living conditions of proposed occupiers. In this regard it contravenes the requirements of Local Plan Policy IN2 and the Council's adopted Car and Cycle Parking Standards SPD.

CORPORATE GOVERNANCE, AUDIT AND STANDARDS COMMITTEE

Report of the meeting held on Tuesday, 26th July, 2022 at the Council Offices,
Farnborough at 7.00 pm.

Voting Members

Cllr P.J. Cullum (Chairman)
Cllr Jessica Auton (Vice-Chairman)

Cllr A. Adeola
Cllr M.S. Choudhary
Cllr K. Dibble
Cllr A.H. Gani
Cllr Christine Guinness
Cllr Nem Thapa
Cllr S. Trussler
Cllr Jacqui Vosper

Non-Voting Member:

Mr Tom Davies – Independent Member (Audit)

Apologies for absence were submitted on behalf of Cllr Sarah Spall.

7. MINUTES

The Minutes of the Meeting held on 26th May 2022 were agreed and signed as a correct record of the proceedings.

8. REVIEW OF ANIMAL LICENSING FEES

The Committee considered the Head of Operations' Report No. OS2212 which outlined the background and current fees for the animal licensing regime and proposed a new fee scale, as set out in Appendix A to the Report, to take effect from 1st August 2022.

Under the Animal Welfare Act 2018, local authorities could only charge on a cost recovery basis in respect of how fees should be calculated. It was noted that the current costs were not recovered by the Council. Appendix B to the Report set out a comparison of fees with neighbouring authorities. It was proposed that the Council's fees should be amended for the ongoing service to achieve full cost recovery as far as the Council was able to in accordance with current legislation.

The Committee considered the alternative options available to the Council, including no change, but this would mean that the Council would not recover the costs to

which it was entitled under legislation. Members were informed that the Licensing Team was currently producing a business case for the training of an in-house animal licensing inspector, to replace the current situation where inspection activities were contracted out to the City of London. This proposal was likely to reduce costs and thereby enable the Council to set fees accordingly. However, it was stressed that, if this approach was agreed, it would take some time for a member of staff to become qualified as this involved a lengthy period of study followed by the requirement to carry out a number of supervised inspections to demonstrate competence. It was felt that, as this would not resolve the issue of cost recovery in accordance with the legislation in the short term, it should be proposed that fees be set based on the current arrangements, as they would be reviewed again on a regular basis to take account of any changes in costs of service provision.

During discussion, Members raised queries regarding: informing current licence holders about the changes; the length of time required to carry out the business case process; the amount of staff time required to carry out inspections; the percentage increase to be faced by existing licence holders; and, the possibility of investigating the sharing an animal licensing inspector with Hart District Council.

It was noted that, if costs to the Council for providing this service reduced in the future then, under the regular review process, this benefit would be passed on to the customer and reflected in a reduction in licence fee as part of the legislation's requirement for cost recovery.

Members agreed that the Cabinet should be recommended to approve the recommendation, including the carrying out of a business case for an in-house animal licensing inspector with the aim of reducing costs to the Council which could be passed on to animal licensing regime customers.

RESOLVED: That the Cabinet be recommended to approve the new fees, as set out in Report No. OS2212, to take effect from 1st August 2022.

9. INTERNAL AUDIT - AUDIT UPDATE

The Committee received the Audit Manager's Report No. AUD2210 which provided Members with: an overview of the work carried out by Internal Audit in Quarter 4 2021/22 and Quarter 1 2022/23 to date; an update on progress towards completing the Audit Plan for 2021/22; a progress update on the 2022/23 Audit Plan; a schedule of work expected to be delivered in Quarters 1 and 2 of 2022/23; and, an update on the outstanding audit issues from reports covering 2019/20, 2020/21 and 2021/22, focusing on the high-risk issues.

During discussion, Members raised questions concerning: historic debts and reporting updates to the Committee; the fraud investigation set out in the Report which had arisen as a result of a "spear-phishing" attack and the subsequent recommendations made by Internal Audit regarding internal controls around updating supplier information in the Council's financial situation; and, monies paid to the Council under Section 106 legal agreements for SANGS which had not yet been used for the purposes collected and how long the Council could hold on to the money before it has to hand the money back.

Arising out of the discussion on management updates and revised target dates in some cases for outstanding high risk audit issues for the three years 2019/20, 2020/21 and 2021/22, the Committee requested that Heads of Service should be requested to report in person to the Committee when required on outstanding high risk audit issues.

RESOLVED: That

- (i) the audit work carried out in Quarter 4 2021/22 and Quarter 1 2022/23 to date be noted;
- (ii) the update to the expected deliverables for Quarters 1 and 2 2022/23 be noted; and
- (iii) the outstanding high-risk audit issues and engagement by the Services to address them be noted.

10. **ANNUAL STATEMENT OF ACCOUNTS 2021/22**

The Committee received the Executive Head of Finance Report No. FIN2226, which informed Members of the proposed timetable for the external audit of the 2020/21 and 2021/22 Statement of Accounts and provision of the Audit Opinion.

The Council had amended its 2021/22 accounts timetable closure process to meet the revised Accounts and Audit Regulation 2021 timetable, as follows:

- Draft Accounts completion – 1st August 2022
- Public Inspection period – First ten working days of September of the financial year immediately following the end of the financial year to which the Statement of Accounts relates
- Publication of Accounts – 30th September 2022

The Committee was advised that an initial discussion had taken place with the Council's external auditors (EY) around the timing of the external audit of the Council's Financial Statements for 2020/21 and 2021/22 with a view to ensuring these could be completed by the end of the current financial year. Subject to final confirmation, the audit of the 2020/21 Financial Statements would commence in September 2022 and conclude no later than late November/early December 2022. The audit of the 2021/22 Financial Statements would then commence in January 2023 and complete no later than March 2023. It was noted that initial walkthrough tests and confirmation for both audit years would take place during August and September 2022, allowing for key staff availability.

The Committee was advised that there would remain some risk and uncertainty around the timing of when the Council would receive the audited Financial Statements and EY's Audit Opinion given the issues reported to the Committee on

the audit issues for the 2018/19 and 2019/20 Financial Statements. The Committee would be kept updated on progress throughout the civic year.

During discussion, Members raised questions concerning: staffing availability for the audit process (both at Rushmoor and EY); additional fee implications for the Council of overrunning external audits with increased workload by the auditor and whether this was something for which the Council budgeted; and, the Committee's right to have an independent conversation with the external auditor up to two times per year.

RESOLVED: That the Executive Head of Finance's Report No., FIN2226 be noted.

11. **WORK PROGRAMME 2022/23**

RESOLVED: That the Work Programme for 2022/23, as circulated with the agenda, be noted and confirmed.

The meeting closed at 8.20 pm.

DEVELOPMENT MANAGEMENT COMMITTEE

Report of the meeting held on Wednesday, 17th August, 2022 at the Princes Hall, Princes Way, Aldershot GU11 1NX at 7.00 pm.

Voting Members

Cllr Calum Stewart (Chairman)

Cllr Mrs. D.B. Bedford
Cllr Jib Belbase
Cllr P.I.C. Crerar
Cllr Michael Hope
Cllr Peace Essien Igodifo
Cllr S.J. Masterson
Cllr T.W. Mitchell
Cllr Sophie Porter

Apologies for absence were submitted on behalf of Cllr C.P. Grattan and Cllr L. Jeffers.

Non-Voting Member

Cllr A.R. Newell (Planning and Economy Portfolio Holder) (ex officio)

13. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

14. MINUTES

The Minutes of the Meeting held on 20th July, 2022 were approved and signed as a correct record of the proceedings.

15. REPRESENTATIONS BY THE PUBLIC

In accordance with the guidelines for public participation at meetings, the following representations were made to the Committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
22/00282/FULPP	Phase 5, North Town Redevelopment Site, land	Mr Alex King	In support

bounded by
North Lane,
Deadbrook Lane
and Eastern
Road, Aldershot

16. REPRESENTATIONS BY WARD MEMBERS

In the absence of a North Town elected Ward Councillor on the Committee, the Committee agreed that a representation be made by Cllr Keith Dibble in support of Planning Application No. 22/00282/FULPP. The representation was duly considered before a decision was reached.

17. PLANNING APPLICATIONS

RESOLVED: That

(i) the applications dealt with by the Head of Economy, Planning and Strategic Housing, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Head of Economy, Planning and Strategic Housing's Report No. EPSH2227, be noted

(ii) the following applications be determined by the Head of Economy, Planning and Strategic Housing, in consultation with the Chairman:

* 22/00029/FULPP Aldershot Bus Station, No. 3 Station Road,
Aldershot

* 22/00282/FULPP Phase 5, North Town Redevelopment Site, land
bounded by North lane, Deadbrook Lane and
Eastern Road, Aldershot

(iii) the current position with regard to the following applications be noted pending consideration at a future meeting:

** 20/00400/FULPP Land at former Lafarge Site, Hollybush Lane,
Aldershot

** 21/00271/FULPP Block 3, Queensmead, Farnborough

** 22/00193/OUTPP Proposed Farnborough Civic Quarter Development
Site, Meudon Avenue, Farnborough

** 22/00068/REM Land at Blandford House and Malta Barracks
Development Site, Shoe Lane, Aldershot

Land at Blandford House and Malta Barracks

- ** 22/00138/REMPP Development Site, Shoe Lane, Aldershot
- ** 22/00277/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot
- ** 22/00340/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot
- 22/00402/FULPP No. 244 Farnborough Road, Farnborough
- * The Head of Economy, Planning and Strategic Housing's Report No. EPSH2227 in respect of these applications was amended at the meeting.
- ** It was agreed that site visits would be arranged to these sites

18. **PLANNING APPLICATION NO. 00/00029/FULPP - ALDERSHOT BUS STATION, NO. 3 STATION ROAD, ALDERSHOT**

The Committee considered the Head of Economy, Planning and Strategic Housing's Report No. EPSH2227 (as amended at the meeting) regarding the demolition of the existing bus station and re-development of the site.

RESOLVED: That

Subject to the completion of a satisfactory Planning Obligation or Deed of Variation under Section 106 of the Town and Country Planning Act 1990 by 31st August 2022 or such other date as agreed by an extension of time to secure:

- (i) The stated financial contribution towards the maintenance of SPA avoidance and mitigation;
- (ii) The stated Public Open Space Contribution; and
- (iii) Financial viability re-assessment clauses in the event that the implementation and completion of the scheme is protracted and market conditions improve the value of the scheme;

the Head of Planning in consultation with the Chairman be authorised to **Grant** planning permission subject to the following conditions and informatives as set out in Report No. EPSH2227 (as amended at the meeting).

However, in the event that a satisfactory S106 Agreement is not received by 31st August 2022 or at a mutually agreed alternative date, the Head of Economy, Planning and Strategic Housing, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal does not make satisfactory provision for public open space in accordance with Local Plan Policy DE6; make a financial contribution to mitigate the effect of the development on the Thames Basin Heaths Special Protection Area in accordance with The Rushmoor Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy and Local Plan Policy NE1.

Also, in addition to the amended and additional conditions as set out in the Amendment Sheet (attached), further consideration be given to the removal of the

trees with TPO's, taking account of how the trees are disposed of after removal. A request was also made to add in the standard informative regarding Employment and Skills.

19. **PLANNING APPLICATION NO. 22/00282/FULPP - PHASE 5, NORTH TOWN REDEVELOPMENT SITE, LAND BOUNDED BY NORTH LANE, DEADBROOK LANE AND EASTERN ROAD, ADERSHOT**

The Committee considered the Head of Economy, Planning and Strategic Housing's Report No. EPSH2227 (as amended at the meeting) regarding the development of 30 affordable homes, to include a community space, parking access and landscaping.

RESOLVED: That

Subject to the completion of a satisfactory Planning Obligation under Section 106 of the Town and Country Planning Act 1990 by 31st October, 2022 or such other date as agreed by an extension of time to secure:

- (i) A financial contribution (£35,164.50 + £3,882.58) towards the provision of maintenance and monitoring of SANG in respect of the net gain of 6 additional residential units in accordance with the Council's avoidance and mitigation strategy;
- (ii) A Public Open Space Contribution (£11,642.40);
- (iii) The provision of a temporary community facility sufficient to enable an appropriate range and level of community activity (prior to the demolition of the existing building, to be in place until the opening of the new community facility within the development); and;
- (iv) Securing, via a contractual arrangement to be first agreed, funding for a full-time community support worker or equivalent resource for a period of not less than five years from the date of first occupation of the development;

The Head of Economy, Planning and Strategic Housing in consultation with the Chairman be authorised to **Grant** planning permission subject to the conditions and informatives as set out in Report No. EPSH2227 (as amended at the meeting).

However, in the event that a satisfactory S106 Agreement is not completed by 31st October, 2022 or at a mutually agreed alternative date, the Head of Economy, Planning and Strategic Housing, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal does not make a financial contribution to mitigate the effect of the development on the Thames Basin Heaths Special Protection Area in accordance with The Rushmoor Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy and Local Plan Policy NE1.

20. APPEALS PROGRESS REPORT

The Committee received the Head of Economy, Planning and Strategic Housing's Report No. EPSH2233 concerning the following appeals decisions:

Application / Enforcement Case No.	Description	Decision
21/00856/TELEPP	Against notification that Prior Approval was required and refusal for the installation of a 20metre high monopole supporting six antennas and two transmission dishes, four equipment cabinets and development works ancillary thereto at land to the front of Nos. 82-86 Cove Road, at the junction of Bridge Road and Cove Road, Farnborough.	New Appeal to be Determined
21/00074/FULPP	Against the refusal of planning permission for the construction of new Home Shopping storage areas and associated cold rooms, construction of a new click and collect canopy and associated steel works and works at ASDA, Westmead, Farnborough.	Dismissed

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2233 be noted.

21. ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT

Enforcement Reference No.	Description of Breach
22/00030/RESWRK	<p>A complaint had been received regarding a porch that had been erected at No. 52 Sidlaws Road. The complainant alleged that the porch encroached on a neighbouring property.</p> <p>A site visit had been carried out and the owner had been advised that the pitched roof required planning permission. An application had not however been forthcoming.</p> <p>The matter of encroachment is a civil matter between landowners and the complainant had been advised of this.</p> <p>Notwithstanding the absence of a planning application, the</p>

development as constructed was considered acceptable in planning terms. Material harm resulting from the development was not therefor considered to have occurred to the extent that enforcement would be expedient.

No further action will therefore be taken.

An update on enforcement matters had been provided:

Enforcement Reference No.:	Update	Issue Date
21/00158/GENWRK	An enforcement notice had been issued requiring the removal of unauthorised storage of tyres within the rear parking area at 183 Ash Road, Aldershot.	27 July 2022 (with a compliance period of three months)
21/00157/COUGEN	An enforcement notice had been issued requiring the cessation of the unauthorised material change of use of the domestic outbuilding to use for commercial purposes and the removal of a fence sub-dividing the residential garden at 185 Ash Road, Aldershot.	15 July 2022 (with a compliance period of three months)
22/00054/COUGEN	Planning Contravention Notices had been served on two separate owners of 146 Tongham Road, Aldershot in connection with a Council investigation of an alleged unauthorised change of use of the property. A response had been received from both owners of the property confirming that the unauthorised change of use had ceased. The situation would be monitored.	4 July 2022 (with the requirement for a written response by 25 July 2022)

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2228 be noted.

22. **PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER APRIL TO JUNE 2022**

The Committee received the Head of Economy, Planning and Strategic Housing's Report No. EPSH2229 which provided an update on the position with respect to achieving performance indicators for the Development Management Section of the

Planning Service and the overall workload of the Section for the quarter from 1st April to 30th June 2022.

RESOLVED: That the Head of Economy, Planning and Strategic Housing's Report No. EPSH2229 be noted.

The meeting closed at 8.37 pm.

Development Management Committee

Appendix "A"

Application No. & Date Valid: **22/00026/FULPP** **14th December 2021**

Proposal: Erection of 1 x 4-bedroom detached and 2 x 4-bedroom semi-detached dwellinghouses (3 dwellings in total) with associated access, parking, refuse storage, landscaping and ancillary works [re-submission following refusal of planning application 20/00785/FULPP on 21 January 2021] at **Development Site 19 York Crescent Aldershot Hampshire**

Applicant: Messrs S & H Sandhu

Conditions: 1 The development hereby permitted shall be begun before the expiration of one year from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004, to reflect the objectives of the Council's Thames Basin Heaths Special Protection Area Avoidance and Mitigation Strategy as amended 2021 and to accord with the resolution of Rushmoor's Cabinet on 17 June 2014 in respect of Planning Report no PLN1420.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings and details - L.01 REV.A; B.01 REV.B; P.01 REV.G; P.02; P.03; P.04; P.05; P.06; P.07; P.08; P.09 REV.E; Vincent & Rymill SK1 Drainage Scheme; Surface Water Disposal Hierarchy Checklist; Vincent & Rymill Surface Water Storage Calculations; Vincent & Rymill Soakaway Report Letter (Infiltration Tests); Thames Water Asset Map for YC; AEWG Badger Mitigation Strategy Sept 2020; AEWG response to Council Jan 21; AEWG Reptile Mitigation Strategy Feb 2021; AEWG Ecology Consultants Summary Statement; PTP Access Statement (Highways Issues); AEWG Updated Walkover Survey January 2021; AEWG Protected Species Walkover Survey Sept 20; AEWG Reptile Survey Report July 2019; AEWG Biodiversity Net Gain Metric Spreadsheet; SMW Tree Report & Appendices 1-6; Tree Report: Heli-Pile & Rootbridge System Details; Design & Access Statement; and Applicants'

Supplementary Supporting Statement.

Reason - To ensure the development is implemented in accordance with the permission granted.

- 3 Construction of the following elements of the development hereby approved shall not start until a schedule and/or samples of the materials to be used in them have been submitted to, and approved in writing by, the Local Planning Authority. Those elements of the development shall be carried out using the materials so approved and thereafter retained:

External walls;
Roofing materials;
Window frames;
Rainwater Goods; and
Ground Surfacing Materials.

Reason - To ensure satisfactory external appearance. *

- 4 Construction or demolition work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No work at all shall take place on Sundays and Bank or Statutory Holidays.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

- 5 Prior to occupation or use of the development hereby approved, screen and boundary walls, fences, hedges or other means of enclosure for the boundaries of the overall site and between adjoining plots within the development hereby approved shall be installed in accordance with details to be first submitted to and approved in writing by the Local Planning Authority. The boundary treatment shall be completed and retained in accordance with the details so approved prior to the first occupation of the new dwellings hereby permitted.

Reason - To safeguard the amenities of neighbouring property. *

- 6 The development hereby permitted shall not be occupied until the parking spaces shown on the approved plans have been constructed, surfaced and made available to occupiers of, and visitors to, the development as allocated on the approved plans. Thereafter these parking facilities shall be kept available at all times for their intended purposes as shown on the approved plans. Furthermore, the parking spaces shall not be used at any time for the parking/storage of boats, caravans or trailers.

Reason - For the avoidance of doubt and to ensure the provision, allocation and retention of adequate off-street car parking. *

- 7 Provision shall be made for services to be placed underground. No overhead wire or cables or other form of overhead servicing shall be placed over or used in the development of the application site.

Reason - In the interests of visual amenity.

- 8 Prior to first occupation of the development hereby approved the ecological enhancements as shown by Drawing No.P.09 REV.E : Proposed Landscaping Plan hereby approved shall be implemented in full and retained thereafter. All planting, seeding or turfing comprised in the approved details of landscaping shown by Drawing No.P.09 REV.E : Proposed Landscaping Plan hereby approved shall be carried out in the first planting and seeding season following the occupation of the building or the practical completion of the development hereby approved, whichever is the sooner.

Reason - To ensure the development makes an adequate contribution to visual amenity and biodiversity gain. *

- 9 Prior to the commencement of development, a Construction Management Plan to be adopted for the duration of the construction period shall be submitted to and approved in writing by the Local Planning Authority. The details required in this respect shall include:
- (a) the provision to be made for the parking and turning on site of operatives and construction vehicles during construction and fitting out works;
 - (b) the arrangements to be made for the delivery of all building and other materials to the site;
 - (c) the provision to be made for any storage of building and other materials on site;
 - (d) measures to prevent mud from being deposited on the highway;
 - (e) the programme for construction;
 - (f) the protective hoarding/enclosure of the site; and
 - (g) appropriate provision for ecological advice and/or supervision of works being undertaken at the site.

Such measures as may subsequently be approved shall be retained at all times as specified until all construction and fitting out works have been completed.

For the avoidance of doubt, the Construction Management Plan must incorporate in full all of the management and other measures identified by the wildlife mitigation strategy documents in respect of Badger and Reptiles approved with this planning permission.

Reason - Reason - In the interests of the safety and convenience of adjoining and nearby residential properties; nature conservation; and the safety and convenience of highway users. *

- 10 No construction works pursuant to this permission shall take place until a detailed surface water drainage scheme for the site incorporating a SUDS drainage installation in accordance with the indicative Vincent & Rymill SK1 Drainage Details plan hereby approved has been submitted and approved in writing by the Local Planning Authority. The submitted details should include:-

Details for the long-term maintenance arrangements for the surface water drainage and/or SUDS systems shall be submitted to and approved in writing by the Local Planning Authority prior to the first occupation of any of the dwellings hereby permitted. The submitted details shall include appropriate maintenance schedules for each drainage feature type and its ownership.

Such details as may be approved shall be implemented in full prior to the first occupation of the new development and retained thereafter in perpetuity.

Reason - To reflect the objectives of Policy NE8 of the New Rushmoor Local Plan (2014-2032). *

11 No works pursuant to this permission shall commence until there has been submitted to and approved in writing by the Local Planning Authority: -

i. a desk top study carried out by a competent person documenting all previous and existing uses of the site and adjoining land, and potential for contamination, with information on the environmental setting including known geology and hydrogeology. This report should contain a conceptual model, identifying potential contaminant pollutant linkages.

ii. if identified as necessary; a site investigation report documenting the extent, scale and nature of contamination, ground conditions of the site and incorporating chemical and gas analysis identified as appropriate by the desk top study.

iii. if identified as necessary; a detailed scheme for remedial works and measures shall be undertaken to avoid risk from contaminants/or gas identified by the site investigation when the site is developed and proposals for future maintenance and monitoring, along with verification methodology. Such scheme to include nomination of a competent person to oversee and implement the works.

Where step iii) above is implemented, following completion of the measures identified in the approved remediation scheme a verification report that demonstrates the effectiveness of the remediation shall be submitted for approval in writing by the Local Planning Authority.

Reason - To ensure that the site is safe for the development permitted and in the interests of amenity and pollution prevention.*

- 12 In the event that unforeseen ground conditions or materials which suggest potential or actual contamination are revealed at any time during implementation of the approved development it must be reported, in writing, immediately to the Local Planning Authority. A competent person must undertake a risk assessment and assess the level and extent of the problem and, where necessary, prepare a report identifying remedial action which shall be submitted to and approved in writing by the Local Planning Authority before the measures are implemented.

Following completion of measures identified in the approved remediation scheme a verification report must be prepared and is subject to approval in writing by the Local Planning Authority.

Reason - To ensure that the site is safe for the development permitted and in the interests of amenity and pollution prevention.

- 13 Prior to occupation of any part of the development hereby approved, the refuse and recycling bins for each dwelling hereby approved as shown on the plans hereby approved shall be provided and retained thereafter at all times.

Reason - In the interests of visual amenity and highway safety.

- 14 Prior to the occupation of any part of the development hereby approved, details of on-plot cycle storage for each individual dwelling hereby approved shall be submitted to, and approved in writing by the Local Planning Authority. Those details so approved shall be implemented in full and retained thereafter.

Reason - In the interests of visual amenity and highway safety.

- 15 No works shall start on site until existing trees and shrubs/hedges to be retained on and adjoining the site have been adequately protected from damage during site clearance and works in accordance with the details that are set out in the SMW Tree Report and Appendices hereby approved with the application. Furthermore, no materials or plant shall be stored and no buildings erected within protective fencing to be erected at the margins of the root protection area of each tree/shrub/hedge to be retained as appropriate.

Reason - To ensure that existing trees are adequately protected in the interests of the visual amenities of the site and the locality in general.

- 16 No works consisting of foundations and services (pipes drains cables etc), including the proposed area of no-dig construction parking spaces and access, shall start until a construction method statement detailing how impact on the roots of trees identified for retention will be avoided has been submitted to and approved in writing by the Local Planning Authority. The development shall then be carried out strictly in accordance with the method statement so approved.

Reason - To ensure the amenity value of the trees shrubs and landscaped areas to be retained is maintained . *

- 17 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England), Order 2015 (or any Order revoking and re-enacting that Order), no development falling within Classes A, B, C, D and E of Part 1; and Class L of Part 3; of Schedule 2 shall be carried out without the prior permission of the Local Planning Authority.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

- 18 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015, (or any Order revoking and re-enacting that Order), no additional windows, doors or openings of any kind shall be inserted in the first-floor elevations and roofs of the new development hereby permitted without the prior permission of the Local Planning Authority.

Reason - To protect the amenities of neighbouring residential properties.

- 19 Notwithstanding the details shown on the submitted plans, the first-floor landing window in the north side elevation of the Plot 1 house facing towards Green Acre properties shall be fitted with obscure glass and fixed closed with the exception of:-

- o High level windows with a cill height not less than 1.7m above the internal floor level of the room.
- o Opening top light windows forming the upper part of a larger window where the horizontal division is no less than 1.7m above the internal floor level of the room, and where the section below the division is obscurely glazed and fixed closed.

Reason - To prevent overlooking and loss of privacy to neighbouring residential properties.

- 20 No works of construction of the building hereby approved shall start until plans showing details of the existing and proposed ground levels, proposed finished floor levels, levels of any paths, drives, garages and parking areas and the height of any retaining walls within the application site have been submitted to and approved in writing by the Local Planning Authority. The development shall be completed and retained in accordance with the details so approved.

Reason - To ensure a satisfactory form of development in relation to neighbouring property and having regard to surface water flood risk considerations. *

- 21 No development shall commence until a Sensitive Lighting Management Plan (SLMP) has been submitted to and approved in writing by the Local Planning Authority in respect of both the site clearance/construction/fitting out stages of the development hereby approved and also the future on-going residential occupation of the Plot 2 & 3 dwellings hereby approved. The SLMP shall:-

(a) identify the areas or features on the site that are particularly sensitive for badgers and bats and identify the aspects of the development that would be likely to cause disturbance in or around the breeding sites and resting places of these species or along important routes used to access key areas of their territory; and

(b) show how and where all the proposed external lighting will be installed and demonstrate (through the provision of appropriate lighting plans and technical specifications) that those areas to be lit will not disturb or prevent the above species using their territory or gaining access to their breeding sites, resting places and foraging areas.

The SLMP as may be approved shall be implemented in full in accordance with the specifications and locations set out and retained as required thereafter at all times and, in the case of the on-going residential occupation of the Plot 2 & 3 houses, for the lifetime of the development. No other external lighting shall be installed without prior express consent from the Local Planning Authority in respect of the dwelling Plots 2 & 3 hereby approved.

Reason - To ensure the protection of wildlife in the interests of nature conservation in accordance with the National Planning Policy Framework. *

22 No development shall commence until an ecological walk-over survey has been undertaken by a suitably qualified ecologist immediately before the start of any site clearance and works on site to identify the presence of any protected species within the area of the development hereby approved. In the event that protected species are identified within the area of the development hereby approved, no works shall start and a survey report incorporating a scheme of mitigation measures to protect any such protected species as are found shall be submitted to the Local Planning Authority for consideration and approval as appropriate. The scheme of mitigation as may subsequently be approved shall thereafter be implemented in full in accordance with the approved mitigation details prior to and/or during the commencement of works on site as specified in all respects.

Reason: To ensure the protection of wildlife in the interests of nature conservation in accordance with the National Planning Policy Framework. *

23 Site clearance and development works of any kind in respect of the implementation of the development hereby approved shall take place in full accordance with the mitigation recommendations set out in the AEWB Badger Mitigation Strategy (February 2021) and AEWB Reptile Mitigation Strategy (January 2021) reports hereby approved at all times for the duration of the works.

Reason - To ensure the protection of wildlife in the interests of nature conservation in accordance with the National Planning Policy Framework.

24 No site clearance and development works of any kind in respect of the implementation of the development hereby approved shall be undertaken until the wildlife corridor/buffer zone and associated segregated link route as shown and identified by the Landscaping Plan Drawing No.P.09 REV.E and described in the AEWB Badger Mitigation Strategy (February 2021) hereby approved has been established, enclosed and provided in full. The completed wildlife corridor/buffer zone and associated segregated link route shall thereafter be retained for the lifetime of the development.

No development of any sort shall take place within the wildlife corridor/buffer zone and associated segregated link route as shown and identified by the Landscaping Plan Drawing No.P.09 REV.E hereby approved. Furthermore, the wildlife corridor/buffer zone and associated segregated link route shall not at any time form part of the curtilage of the adjoining residential

properties hereby permitted and shall not be used at any time for any purpose(s) associated with the residential use and occupation of the adjoining residential properties hereby permitted.

Reason - In the interests of safeguarding protected wildlife species from harm and disturbance.

- 25 No works in connection with the development hereby approved (including ground works and vegetation clearance) shall commence until a Biodiversity Monitoring & Management Strategy for the development hereby approved has been submitted to, and approved in writing by, the Local Planning Authority. The purpose of the Strategy shall be, for the lifetime of the development, to safeguard protected wildlife species from harm and disturbance as a result of the development hereby approved; maintain biodiversity enhancements; and to manage the satisfactory retention of the enhancement and mitigation measures approved in respect of the development hereby approved. The content of the Strategy shall, inter alia, include the following:-

- (a) Aims and objectives of monitoring to match the stated purposes;
- (b) Identification of the management and monitoring measures to be adopted and implemented;
- (c) Identification of adequate baseline conditions prior to the start of development;
- (d) Timing and duration and intervals of monitoring; and
- (e) Responsible persons and lines of communication.

A report describing the results of monitoring shall be submitted to the Local Planning Authority at the intervals identified in the Strategy. The Strategy shall also set out how contingencies and remedial action will be identified, agreed with the Local Planning Authority, and then implemented so that the development still delivers the fully- functioning biodiversity gain and safeguarding of protected species objectives of the originally approved scheme. The development shall be carried out in strict accordance with the approved monitoring strategy.

Reason - In the interests of safeguarding protected wildlife species from harm and disturbance; and to comply with the requirements of the NPPF and Local Plan Policy NE4. *

Application No. 22/00379/FULPP 6th June 2022
& Date Valid

Proposal: Single storey rear extension to cover 3 existing MOT bays and erection of tyre store at **183 Ash Road Aldershot Hampshire GU12 4DD**

Applicant: Mr Ahmad Chishti

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 Construction of the following elements of the development hereby approved shall not start until a schedule and/or samples of the materials to be used in them have been submitted to, and approved in writing by, the Local Planning Authority for all proposed structures. Those elements of the development shall be carried out using the materials so approved and thereafter retained:

External walls
Roofing materials
Shutter door

Reason - To ensure satisfactory external appearance.*

3 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development Order) 1995, (or any Order revoking and re-enacting that Order), no additional windows, doors or openings of any kind shall be inserted in the north or east elevation of the development hereby permitted.

Reason - To protect the amenities of neighbouring residential properties.

4 Construction or demolition work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No work at all shall take place on Sundays and Bank or Statutory Holidays.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

- 5 The garage door(s) shall be of a type which will not encroach or overhang the highway or footway when being opened or in an open position.

Reason - In the interest of highway and pedestrian safety.

- 6 No display or storage of goods, materials, plant, or equipment shall take place other than within the buildings hereby approved.

Reason - To protect the amenities of neighbouring property.

- 7 No sound reproduction equipment, conveying messages, music, or other sound which is audible outside the premises shall be installed on the site.

Reason - To protect the amenity of neighbouring property

- 8 All plant and machinery shall be enclosed with soundproofing materials and mounted in a way which will minimise transmission of structure-borne sound in accordance with a scheme to be first submitted to and approved in writing by the Local Planning Authority.

Reason - To protect the amenity of neighbouring occupiers.*

- 9 No occupation or use of the development hereby approved shall take place until a scheme of provisions for the control of noise emanating from the site has been implemented in accordance with details to be first submitted to and approved in writing by the Local Planning Authority. The approved scheme installed shall be thereafter retained.

Reason - To protect the amenity of neighbouring occupiers.*

- 10 The permission hereby granted shall be carried out in accordance with the following approved drawings
Drawing numbers:

Reason - To ensure the development is implemented in accordance with the permission granted

Application No. & Date Valid: 22/00410/FULPP

9th June 2022

Proposal: Formation of new ground floor window to rear at **Princes Hall Princes Way Aldershot Hampshire**

Applicant: Mr Graham King

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2 The permission hereby granted shall be carried out in accordance with the following approved drawings
Drawing numbers:

Reason - To ensure the development is implemented in accordance with the permission granted

Application No. & Date Valid: 22/00413/FUL

10th June 2022

Proposal: Erection of a new play area incorporating natural play equipment (including a zip-line), safer surfacing, paths and 1.2 metre high picket fencing adjacent to rear of Southwood Country Park Visitor Centre at **Proposed Visitor Centre Southwood Country Park Ively Road Farnborough**

Applicant: Rushmoor Borough Council

Conditions: 1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

- 2 The permission hereby granted shall be carried out in accordance with the following approved drawings Drawing numbers:- 20.6.44_PGPA_100 REV.A; 20.6.44_PGPA_101; FAWNS PHW0272; FAWNS PHW0272_B; Design & Access Statement; Fawns Design Statement; Playground Data & details; Design Option 1 : Oblique View; Design Option 2 : Oblique view; Agent's email received on 8 July 2022; and Construction & Environmental Management Plan v2 received 13 July 2022.

Reason - To ensure the development is implemented in accordance with the permission granted.

- 3 The existing trees and hedges on and adjoining the application site which are to be retained shall be adequately protected from damage during site clearance and works in accordance with the following:-
(a) stout exclusion fencing erected and retained for the duration of the site clearance and construction period located outside the extent of the root protection area(s) of the trees/hedges as identified in the Tree Survey Report submitted with the application hereby approved;
(b) no building materials, plant or equipment shall be stored during the site clearance and construction period within the rooting zone of any trees or hedges on or adjoining the application site;
(c) no burning of materials shall take place on site; and
(d) care should be taken to ensure that any vehicles entering or leaving the site, or deliveries made to the site, do not cause damage (including ground compression within rooting zones) of any trees on or adjoining the application site.

These measures shall be put in place before any excavation, construction, vehicle parking or storage of building materials commences in the vicinity of the trees or hedges.

Reason - To preserve the amenity value of the retained tree(s) and shrubs.

- 4 In complying with the working methods set out in the submitted Construction & Environmental Management Plan v2 received on 13 July 2022 hereby approved for the duration of the site clearance and construction period (including in respect of the proposed adjacent site compound), for the sake of clarity precautionary working methods to avoid ecological harm should follow

best ecological practice and should include, but not be limited to:-

- o Clearance works should ideally be taken when common reptiles are likely to be fully active i.e. during the April to September period and during optimal weather conditions;

- o Clearance of tall vegetation should be undertaken using a strimmer or brush cutter with all cuttings raked and removed the same day. Cutting will only be undertaken in a phased way which may either include:-

- Cutting vegetation to a height of no less than 30mm, clearing no more than one third of the site in anyone day or;

- Following removal of tall vegetation using the methods outlined above, remaining vegetation will be maintained at a height of 30mm through regular mowing or strimming to discourage common reptiles/amphibians from returning.

- Any trenches left overnight will be covered or provided with ramps to prevent common reptiles from becoming trapped.

- Any building materials such a bricks, stone etc. will be stored on pallets to discourage reptiles/amphibians from using them as shelter. Any demolition materials will be stored in skips or similar containers rather than in piles on ground.

- Should any reptiles be discovered during construction, works should cease in this area and a suitably experienced ecologist contacted. Works will need to proceed in line with the advice subsequently provided.

- Should any common reptiles be discovered during construction, which are likely to be effected by the development, works will cease immediately. The developer will then seek the advice of a suitably qualified and experienced ecologist and works will only proceed in accordance with the advice they provide.

- Mammal holes are present to the south of the development site. The applicant should ensure that construction activities on site have regard to the potential presence of badgers and other terrestrial mammals to ensure that these species do not become trapped in trenches, culverts or pipes. All trenches left open overnight should include a means of escape for any animals that may fall in.

- If badger activity is detected, works should cease and advice from a suitably experienced ecologist sought to prevent harm to this species.

Reason - In the interests of avoiding harm to ecology and biodiversity and in order to comply with the

requirements of Local Plan Policy NE4 and Government Planning Policy & Guidance.

- 5 The zip-wire support structures shall be finished and retained thereafter with external materials and finishes that match as closely as possible those used in the remainder of the playground equipment hereby approved.

Reason - In the interests of visual amenity.

DEVELOPMENT MANAGEMENT COMMITTEE

Report of the meeting held on Wednesday, 14th September, 2022 at the Concorde Room, Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Calum Stewart (Chairman)
Cllr L. Jeffers (Vice-Chairman)

Cllr Mrs. D.B. Bedford
Cllr C.P. Grattan
Cllr Michael Hope
Cllr Peace Essien Igodifo
Cllr S.J. Masterson
Cllr T.W. Mitchell
Cllr Sophie Porter

Apologies for absence were submitted on behalf of Cllr Jib Belbase and Cllr P.I.C. Crerar.

Cllr A.H. Gani attended the meeting as a Standing Deputy.

Non-Voting Member

Cllr A.R. Newell (Planning and Economy Portfolio Holder) (ex officio)

23. HER LATE MAJESTY QUEEN ELIZABETH II

As a mark of respect for Her late Majesty Queen Elizabeth II, the meeting started with a minute's silence.

24. DECLARATIONS OF INTEREST

There were no declarations of interest for this meeting.

25. MINUTES

The Minutes of the Meeting held on 17th August, 2022 were approved and signed as a correct record of the proceedings.

26. REPRESENTATIONS BY THE PUBLIC

In accordance with the guidelines for public participation at meetings, the following representations were made to the Committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
22/00402/FULPP	Land between Nos. 242 and 244 Farnborough Road, Farnborough	Ms Harinder Pawar (presented by Mr Perminder Singh Bains (brother))	Against

27. PLANNING APPLICATIONS

RESOLVED: That

(i) the applications dealt with by the Head of Economy, Planning and Strategic Housing, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Head of Economy, Planning and Strategic Housing's Report No. EPSH2234, be noted

(ii) the following applications be determined by the Head of Economy, Planning and Strategic Housing, in consultation with the Chairman:

* 22/00402/FULPP Land between 242 and 244 Farnborough Road, Farnborough

(iii) the current position with regard to the following applications be noted pending consideration at a future meeting:

** 20/00400/FULPP Land at former Lafarge Site, Hollybush Lane, Aldershot

** 21/00271/FULPP Block 3, Queensmead, Farnborough

** 22/00193/OUTPP Proposed Farnborough Civic Quarter Development Site, Meudon Avenue, Farnborough

** 22/00068/REM Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot

** 22/00138/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot

** 22/00277/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot

** 22/00340/REMPP Land at Blandford House and Malta Barracks Development Site, Shoe Lane, Aldershot

- * The Head of Economy, Planning and Strategic Housing's Report No. EPSH2234 in respect of these applications was amended at the meeting.
- ** It was agreed that site visits would be arranged to these sites

28. **PLANNING APPLICATION NO. 22/00402/FULPP - LAND BETWEEN 242 AND 244 FARNBOROUGH ROAD, FARNBOROUGH**

The Committee considered the Head of Economy, Planning and Strategic Housing's Report No. EPSH2234 (as amended at the meeting) regarding the land between Nos. 242 and 244 Farnborough Road, Farnborough.

RESOLVED: That

Subject to the completion of a satisfactory Section 106 Planning Agreement by 25th October 2022 or such other date as agreed by an extension of time to secure:

- (i) The required SPA SAMM and Public Open Space financial contributions; and
- (ii) Receipt of a document produced by a suitably qualified ecologist demonstrating no net loss of biodiversity and the Council's Ecology and Biodiversity Officer confirming they have no objections to the proposal as set out in the report,

the Head of Economy, Planning and Strategic Housing in consultation with the Chairman be authorised to **Grant** planning permission subject to the following conditions and informatives as set out in Report No. EPSH2234 (as amended at the meeting).

In the event that no satisfactory Section 106 Agreement and/or biodiversity submissions are received by 25 October 2022 and no extension of time has been agreed, the Head of Economy, Planning and Strategic Housing be authorised to refuse planning permission on the grounds that the proposal does not provide a financial contribution to mitigate the effect of the development on the Thames Basin Heaths Special Protection Area in accordance with The Rushmoor Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy and adopted Rushmoor Local Plan Policy NE1; does not make appropriate provision for Public Open Space in accordance with the requirements of adopted Rushmoor Local Plan Policy DE6 and/or results in a net loss of biodiversity in accordance with the requirements of the National Planning Policy Framework (amended July 2021) and Local Plan Policy NE4.

29. **ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT**

**Enforcement
Reference No.**

Description of Breach

22/00049/BOUND

A one meter high black picket fence had been erected at the front of No.15 Bruneval Drive, Wellesley, Aldershot, a

previously open plan front garden.

The fence required planning permission due to permitted development rights being removed by an Article 4 Direction, which had been placed on the Wellesley development on 31st January 2021.

The owner had been made aware that the fence required planning permission, but no application had been forthcoming.

An enforcement notice could be issued but as the development was considered acceptable and permission would have been granted, no further action will therefore be taken.

22/00092/GENWRK

A complaint had been received regarding an outbuilding that had been erected at No. 15 Gillian Avenue, Aldershot, which was allegedly over 2.5 metres in height within two metres of a boundary. A site visit had been undertaken and the height of the outbuilding had been measured as 2.7 metres high and would require planning permission.

The owner had been made aware that the outbuilding required planning permission, but no application had been forthcoming.

An enforcement notice could be issued, but as the development had been considered acceptable, following the site visit, planning permission would be granted should an application be forthcoming, therefore it was considered expedient for the Council to take no further action.

22/00040/GENWRK

In April, a complaint had been received regarding the replacement of block paving with concrete at Unit 1 Blackwater Park, Aldershot.

Upon investigation it was noted that a section of the block paving between the position of the yard and the vehicular access point to and from Holder Road had been replaced with impermeable concrete to match the yard. The area was approximately 32 metres in length and 10 metres at its widest point. As impermeable concrete had been used which could lead to a risk of ground water contamination and it was considered that planning permission would be required.

Following contact with the site owner's planning agent, it was noted that the block paving had been damaged during

construction works and the tenants had decided to replace it. The agent had indicated that the tenant's planning consultant would arrange for a planning application to be submitted to regularise matters, but an application had not been forthcoming.

Taking account of the surface water drainage during a site visit, it was consequently considered that had a planning application been submitted it would have been accepted when assessed against Policy NE8 of the Rushmoor Plan, therefore it was considered expedient for the Council to take no further action.

An update on enforcement matters had been provided:

Enforcement Reference No.:	Update	Issue Date
21/00194/CONDS	Enforcement and Breach of Condition Notices requiring compliance with a number of conditions of planning permission 18/00481/FULPP be issued in respect of the Old Warehouse, Star Yard to the rear of Nos. 182-192 Victoria Road, Aldershot. Instructions had been issued to the Corporate Manager – Legal, to draft and serve the notices in this respect.	TBA

30. **ESSO PIPELINE PROJECT - UPDATE**

The Head of Economy, Planning and Strategic Housing gave a verbal update to the Committee on the position regarding the agreement of all outstanding legal agreements including the Environmental Improvement Plan pursuant to the Development Consent Order for the renewal and partial realignment of the Southampton to London Esso fuel pipeline which crossed the Borough of Rushmoor.

The Committee noted that whilst drilling within the Queen Elizabeth Park, Farnborough, the drill had encountered previously unidentified utilities that had resulted in the drill bit being broken. The land now needed to be back filled and an investigation undertaken to determine how the works would continue going forward. It was estimated that delays in the region of 6-9 months could be incurred. It was proposed that the car park would be re-opened during the investigation period.

It was also noted that ESSO works at Southwood Country Park would be completed by the end of October, 2022 and it was also expected that the related works in Cove Road, Farnborough would finish on schedule.

In response to a query regarding the £5k contribution from Esso for the resurfacing of the small car park at Queen Elizabeth Park, it was noted that the funds had been received and the work was hoped to be carried out in January 2023.

RESOLVED: that the Head of Economy, Planning and Strategic Housing would provide a formal update at the next meeting of the Committee.

The meeting closed at 8.09 pm.

POLICY AND PROJECT ADVISORY BOARD

Report of the remote meeting held on Wednesday, 8th June, 2022 at 7.00p.m.

Voting Members

Cllr Marina Munro (Chairman)
Cllr Jessica Auton (Vice-Chairman)
Cllr P.I.C. Crerar (Vice-Chairman)

Cllr Michael Hope
Cllr M.J. Roberts
Cllr Jacqui Vosper
Cllr Jib Belbase
Cllr C.W. Card
Cllr M.S. Choudhary
Cllr Jules Crossley
Cllr Peace Essien Igodifo

1. APPOINTMENT OF VICE-CHAIRMEN

RESOLVED: That Cllrs Jessica Auton and P.I.C. Crerar be appointed Vice-Chairmen for the 2022/23 Municipal Year.

2. MINUTES

The minutes of the meeting held on 26th January 2022 were agreed as a correct record.

3. APPOINTMENTS TO GROUPS 2022/23

(1) Progress Group

RESOLVED: That the following members be appointed to serve on the Policy and Project Advisory Board Progress Group for the 2022/23 Municipal Year:

PPAB Chairman	Cllr Marina Munro
PPAB Vice-Chairmen	Cllr Jessica Auton Cllr P.I.C. Crerar
Conservative Group	Cllr Peace Essien-Igodifo
Labour Group	Cllr Jules Crossley Cllr M.J. Roberts
Liberal Democrat Group	Cllr Craig Card

(2) Transformation Task and Finish Group

RESOLVED: That the following members be appointed to serve on the Transformation Task and Finish Group for the 2022/23 Municipal Year:

PPAB Chairman	Cllr Marina Munro
Cabinet Member with responsibility for Customer Experience, Digital and Transformation	Cllr J.B. Canty
Conservative Group	Cllr Ade Adeola Cllr P.J. Cullum
Labour Group	Cllr Jules Crossley Cllr Sophie Porter
Liberal Democrat Group	Cllr Craig Card

(3) Elections Group

RESOLVED: That the following members be appointed to serve on the Elections Group for the 2022/23 Municipal Year:

PPAB Vice-Chairman	Cllr P.I.C. Crerar
Cabinet Member with responsibility for Electoral Issues	Cllr Sue Carter
Chairman of Corporate Governance, Audit and Standards Committee	Cllr P.J. Cullum
Conservative Group	Cllr C.J. Stewart
Labour Group	Cllr K. Dibble Cllr Clive Grattan
Liberal Democrat Group	Cllr Thomas Mitchell

4. FARNBOROUGH TOWN CENTRE STRATEGY - UPDATE

The Board welcomed Karen Edwards, Executive Director and Val Conway, Development Consultant and Rukaiya Umaru, Senior Development Surveyor/Planner, David Lock Associates (DLA).

Mrs Edwards, advised that following the meeting held with the Board at the end of the previous Municipal Year, DLA had taken account of the feedback from the Board and incorporated it into the draft strategy for Farnborough Town Centre. The purpose at this meeting was to review the draft Strategy, prior to the formal document being presented to the Cabinet at its meeting in July. Any comments and views from the Board would be fed into the final presentation to the Cabinet.

It was advised that the purpose of the Strategy was to pull together a variety of different elements of work to help shape the future of the town centre. It was considered a positive response to the changing nature of town centres and would help manage and instigate positive change to the town to meet local and visitor needs. It would also maximise the benefit of the civic quarter and demonstrate the Council's commitment to securing a prosperous and sustainable future for Farnborough. The Strategy would also be used as a guide to the process of redevelopment and to help identify next steps.

A review was given on what Farnborough was considered to be today, input from key stakeholders and the vision for the future. The vision stated that Farnborough

should be “a town where people chose to go for what they wanted and needed, and would find a whole lot more...”. The vision was backed up by five key themes:

1. Identity, Branding and Events
2. Environment, Safety and Wellbeing
3. Access, Gateways and Wayfinding
4. Activities
5. Development

The Board discussed a number of quick wins and “meanwhile” uses for the existing infrastructure in the town. Examples of which were hoarding redecoration, with artwork provided through schools competitions, provision of new seating, allowing pop up themed activities, improvements to security e.g. extended CCTV, false shop fronts in empty shops to display student exhibitions, host maker spaces and a moveable mini forest of potted trees linked to the climate change benefits of tree planting.

The Board was advised of the process for delivery, key areas included:

- Policy development in areas including, public realm, wayfinding, transport, design principles for town centre living and culture.
- Detailed masterplan development with key stakeholders
- Progression of development led by the Council and others e.g. Civic Quarter, proposals for Princes Mead

A number of organisational implications were reviewed which would help to achieve the objectives set out in the strategy, key areas noted were:

- An adequately resourced town centre management team with a promotion function
- An adequately resourced development team and pro-active planning team
- A dedicated bids manager – to maximise securing all available funding
- A pro-active approach to developing new partnerships, collaborative working and taking a direct lead to secure the right outcomes
- Flexibility in pursuit of clear objectives
- Council commitment and leadership

In conclusion, it was noted that the high level and ambitious strategy set out the overall direction of the work required to secure a sustainable and vibrant town centre, that was considered deliverable in the local economic context. The process would raise expectations and require funding but, in the longer term, would reap financial, economic and social rewards. The Council’s ongoing commitment would also provide confidence to investors and development partners moving forward.

The Board discussed the presentation. The Chairman summarised a number of comments that had been raised by Members, these included the need for more green spaces, a night time economy including festivals and other cultural and recreational activities with transport options such as night time buses. Members were advised that, should they have any additional comments on the draft strategy

following the meeting these should be emailed to Karen Edwards in advance of the Cabinet meeting on 5th July, 2022.

The Chairman thanked DLA and Mrs Edwards for their presentation.

5. **UK SHARED PROSPERITY FUND**

The Board welcomed Ms Rachel Barker, Assistant Chief Executive, who was in attendance to report on the latest position with the UK Shared Prosperity Fund (UKSPF).

It was noted that the UKSPF was the Government's domestic replacement for the European Structural and Investment Programme used to fund local regeneration, employment and skills projects and programmes. The UKSPF also supported the ambitions of the Government's Levelling Up White Paper.

It was noted that the government had allocated £2.6billion over three years to the UKSPF, of which Rushmoor would receive £1million over three years (£33,868 in 2022/23, £67,737 in 2023/24 and £898,395 in 2024/25). It was advised that the funds would only be accessible through an approved local investment plan, which should identify interventions to be made, from a menu of set options, to realise desirable outcomes based on local context and evidence. The plan should also focus on the key priorities (community and places, supporting local businesses and people and skills), set to help achieve the aims of the UKSPF to build pride in place and increase life chances across the country. The Council's investment plan, would need to be submitted by 1st August 2022.

The Board reviewed the key dates and milestones of the UKSPF. It was noted that the funding period was between April 2022 and March 2025 and all interventions must be delivered by March 2025 or have a break in the clause allowing for closure by March 2025. Other parameters included:

- Demonstrating how the investment plan contributed to the Government's net zero strategy and 25 year environmental plan
- Demonstrate how the plan impacted on the natural environment and duties under the Equality Act
- Consideration on how the UKSPF aligned with other funding streams such as, the levelling up fund, national employment support programmes and existing adult skills provisions
- Ensure no duplication or replacement of existing funding provisions

The investment plan should address the following key areas:

- Local context – setting out the evidence of local opportunities and challenges
- Selection of outcomes and interventions – to be identified from a menu of set options and clearly linked to local opportunities and challenges
- Delivery - set out details on approach, expenditure and deliverables, and capability and resource

It was noted that the process of scoping the plan had commenced. A long list of interventions had been drawn up and a process was underway to create a shortlist, through workshop activities and development of detail, to allow for a final review prior to completion of the investment plan. Key documents to be used in this process would be the Council Plan, the Local Plan, the Supporting Communities Strategy and Action Plan and the Climate Change Action Plan, amongst others. Shortlisting criteria to be considered would include:

- Is it a priority in the Council Plan/existing strategies?
- Are we already doing it, or can someone else deliver it?
- Support from residents/businesses/stakeholders/elected Members
- Would it deliver tangible benefits?
- Would it incur additional cost from the Council now or in the future?

It was advised that the shortlisting process would conclude during the next few weeks, and it was expected that a draft plan would be shared with the Board at its meeting in July, 2022.

The Board discussed the presentation and it was noted that the way the funding was being distributed meant that most of the activity would take place in 2024/25, when the bulk of the funding would be allocated. Regarding where the funding would be allocated and how the shortlisting process would be carried out, it was advised that each of the long list interventions would be assessed on a number of criteria and ranked accordingly; this would allow for those ranked highest to be shortlisted. It was also noted that not all interventions would be based on existing Council priorities, ideally they would come from a mix of existing and new priorities/interventions.

The Chairman thanked Ms Barker for her presentation.

6. ASYLUM PROCESS - CONSULTATION

Rachel Barker, Assistant Chief Executive, reported on a current consultation on the process for dealing with asylum seekers. Any feedback from the Board would be incorporated into the Council's response.

It was advised that the letter, from the Minister of Safe and Legal Migration, MP Kevin Foster, included in the agenda pack gave the context to the consultation and it was important to note that it was not about the principles of the arrangements but more about how it would roll out in the future.

It was noted that the Government's intention had been to move away from using hotels to house asylum seekers and towards a more fair and sustainable process through the private sector rental market. It was noted that the Government would host a couple of workshops, by geographical area, to inform and assist collaborative working with local authorities prior to the deadline for the consultation on 1st July, 2022.

The Board discussed the presentation and raised a concern regarding the limited stock of private rented accommodation within the Borough and it was felt that this would be a common concern amongst local authorities across the country. Further

comments were around the importance of setting expectations of working with the Home Office and the relationships between partners. In addition, comments would be made seeking to ensure the funding allocation was appropriate for the Borough. Resources to manage the process locally, would also be a concern.

The Chairman thanked Ms Barker for her presentation and it was noted that a copy of the detailed survey/consultation would be shared with the Board following the meeting.

7. **WORK PLAN**

The Board agreed that the work plan would be considered in more detail at the Progress Group scheduled for the following week.

The meeting closed at 9.20 pm.

OVERVIEW AND SCRUTINY COMMITTEE

Report of the meeting held on Thursday, 16th June, 2022 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr M.D. Smith (Chairman)
Cllr Mrs. D.B. Bedford (Vice-Chairman)
Cllr K. Dibble (Vice-Chairman)

Cllr Gaynor Austin
Cllr L. Jeffers
Cllr Sophie Porter
Cllr A. Adeola
Cllr Prabesh KC
Cllr Marina Munro
Cllr S. Trussler

An apology for absence was submitted on behalf of Cllr Mara Makunura

1. APPOINTMENT OF VICE-CHAIRMEN

RESOLVED: That Cllrs. Mrs D.B. Bedford and K. Dibble be appointed as Vice-Chairmen of the Committee for the 2022/23 Municipal Year.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 7th April, 2022 were agreed as a correct record.

3. APPOINTMENTS 2022/23

RESOLVED: That the following Members be appointed to serve on the following Groups for the 2022/23 Municipal Year:

Overview and Scrutiny Progress Group

Chairman	Cllr M.D. Smith
Vice-Chairmen	Cllr Mrs D.B. Bedford Cllr K. Dibble
Conservative Group	Cllr S. Trussler
Labour Group	Cllr Gaynor Austin

Council Tax Support Task and Finish Group

Chairman	Cllr M.D. Smith
Vice-Chairman	Cllr Mrs D.B. Bedford
Conservative Group	Cllr L. Jeffers

	Cllr S. Trussler
Labour Group	Cllr Christine Guinness Cllr M.J. Roberts

Educational Improvement Task and Finish Group

Chairman	Cllr M.D. Smith
Vice-Chairmen	Cllr Mrs D.B. Bedford
Conservative Group	Cllr P.J. Cullum Cllr Mara Makunura
Labour Group	Cllr Gaynor Austin Cllr Jules Crossley

Review of Registered Providers Task and Finish Group

Chairman	Cllr M.D. Smith
Vice-Chairman	Cllr Mrs D.B. Bedford
Conservative Group	Cllr P.I.C Crerar Cllr Nem Thapa
Labour Group	Cllr K. Dibble Cllr Sophie Porter

4. CABINET CHAMPIONS - ROLE AND PRIORITIES 2022/23

The Committee welcomed Cllrs S.J Masterson and Nem Thapa, who had been appointed as Climate Action and Armed Forces Champions for the 2022/23 Municipal Year. Following a request at the last meeting of the Committee, the Champions were in attendance to provide an overview of their priorities for the year.

It was noted that as Cllr Mara Makunura, Cabinet Champion for Equalities was currently on leave the overview for her Champion role would be carried over to the next meeting on 21st July, 2022.

1) Climate Action Champion

Cllr Masterson advised on the purpose and role of the Climate Action Champion. The Purpose had been to support the Council's work to drive forward action to meet the aim to ensure the Council was carbon neutral by 2030 and that the Borough was more sustainable.

The role of the Champion would be to:

- Support development of the Climate Change Action Plan and actively monitor the Council's Carbon footprint
- Understand the impacts of and exploit opportunities to tackle climate change
- Support events aimed at addressing climate change
- Chair the Climate Change Working Group and report back to the Cabinet on projects/activities

The Priorities areas for 2022/23 included:

- Support development of EV infrastructure and promote use of electric vehicles
- Raise awareness to reduce and support the development of a range of targets and performance indicators for the reduction of carbon emissions
- Reduce car use to promote fuel efficient driving
- Develop the re-provision of Rushmoor In Bloom to focus on more on planting suitable to a changing climate and gardening for wildlife

Cllr Masterson advises that he had liaised with the Shadow Climate Action Champion, Cllr Jules Crossley and that they had broadly been in agreement on the priorities identified. Cllr Masterson believed the issue to be of great importance and pledged to raise the profile through improved communications and engagement with residents. However, he considered it to be important to be realistic and not over promise and under deliver.

The Committee discussed the priorities and it was noted that the focus of the work carried out would primarily be internal, however, engagement with outside organisations, such as Hampshire County Council (HCC) and their 2050 Project would be important.

In response to a query on measuring the achievements made during the 2022/23 period, it was noted that the Champions would attend the April 2023 meeting to report on their year and it was also advised that regular briefing notes could be provided throughout the year on progress.

2) Armed Forces Champion

Cllr Thapa advised on the purpose and role of the Armed Forces Champion. The purpose had been to promote the objectives of the Armed Forces Covenant on behalf of the Council through local action and by building connections between military and civilian communities.

The role of the Champion would be to:

- Ensure Council services reflect the principles of the Armed Forces and Military Covenants
- Be a conduit for the military community seeking assistance from the Council and act as a signpost/interface to other organisations
- Raise awareness of the role of the Champion and the objectives of the Covenant
- Establish effective lines of communication between military organisations and the Council
- Support events held by the military community
- Report back regularly to the Council/Cabinet on plans, projects and activities

The Priorities areas for 2022/23 included:

- Work with the Garrison Commander and officers to establish new covenant partnership arrangements
- Contribute to joint military/civilian events, such as CESSCA Café and the Health Fair, and actively support them to encourage community cohesion/integration
- Work with veteran hubs to encourage attendance/participation from veterans with a view to supporting other projects such as the Repair Café and Men's Shed
- Contribute towards the review of the Future Accommodation Model in Aldershot and ensure arrangements work effectively
- Work with service families and supporting organisations to encourage engagement with local health and wellbeing services

Cllr Thapa advised on a number of events he had already been involved with, these included the Health Fair, Gurkha Veterans' Hub, Armed Forces Week and the Falklands 40 flag raising.

The Committee discussed the priorities and noted that engagement with the Shadow Armed Forces Champion, Cllr Nadia Martin had commenced. Cllr Thapa advised that he hoped to connect, through the Garrison Commander, with other veterans and groups to aid integration into the community and would work hard to help signpost those in need.

In response to a query regarding the Gold Employers Recognition Scheme (ERS), it was noted that the Silver ERS had been achieved by the Council, this award encouraged employers to support defence and inspire other organisations to do the same. The scheme encompassed bronze, silver and gold awards for employer organisations that pledged, demonstrated or advocated support to defence and the armed forces community, and aligned their values with the Armed Forces Covenant. It was noted that there was a big difference and a lot of work involved in achieving the Gold ERS, compared to the Silver ERS award and this would need to be considered against the Council's other priorities.

It was agreed that Cllr Thapa would be invited to the April meeting of the Committee to report on his year.

The Chairman thanked Cllrs Masterson and Thapa for their reports.

5. COUNCIL BUSINESS PLAN - PERFORMANCE MONITORING

The Committee welcomed Rachel Barker, Assistant Chief Executive, who was in attendance at the meeting to report on the Council's Performance Management and Monitoring for 2021/22.

Ms Barker provided an overview of what performance management meant to the Council, why it was important and what made for successful performance

management and monitoring. The Council's Performance Monitoring incorporated the content of the Council Plan and the underpinning Service Business Plans. It was noted that Risk Management was increasingly becoming embedded in the Council's performance monitoring process and it was advised that the framework also allowed for check and challenge processes and data quality checks before sign off.

The Committee reviewed how the quarterly reporting had been presented. There were two annexes, annex A provided data on the Council Plan's priorities which had been rated with a Red Amber Green (RAG) rating and annex B provided more detailed monitoring on the underpinning Service Business Plans' priorities. It was important to ensure that the monitoring was effective and linked closely with any financial monitoring. The Committee noted that the team would continue to work on the effectiveness of the performance monitoring and it was thought that the system used currently would continue to be used in 2022/23.

The Committee noted that the Council had approved the 2022-25 Council Business Plan in February, 2022. The Plan had been more focussed and had fewer priorities and key activities. It was advised that each quarter, a single report combining detail on progress, the process against key indicators and measures and a quarterly Risk Management update would be provided and at the end of the year an annual report would be produced.

Ms Barker advised on new developments for 2022/23, included had been the monitoring of key strategies and plans that were not included in the Council Plan that services worked towards delivering on a day to day basis, this would help to keep track of strategy development throughout the year.

The Committee discussed the presentation and raised a number of different issues, these included the Aldershot Town Centre regeneration project and its amber status, the impact of the global economy on the risk register, run rates and dashboard information for at a glance information and live data on projects. It was suggested that the issues around performance Monitoring could be picked up at the Progress Group meeting.

The Chairman thanked Ms Barker for her presentation.

6. **WORK PLAN**

The current Work Plan was **NOTED**.

Members were advised that any items they would like considered by the Committee should be fed into the Progress Group via the Committee's Lead Officer or Administrator or through Groups Members.

It was requested that an item be brought forward on the Farnborough Airport and this would be considered further at the Progress Group.

The meeting closed at 8.52 pm.

POLICY AND PROJECT ADVISORY BOARD

Report of the meeting held on Wednesday, 13th July, 2022 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Marina Munro (Chairman)
Cllr Jessica Auton (Vice-Chairman)
Cllr P.I.C. Crerar (Vice-Chairman)

Cllr Jib Belbase
Cllr C.W. Card
Cllr M.S. Choudhary
Cllr Jules Crossley
Cllr M.J. Roberts
Cllr Jacqui Vosper

Apologies for absence were submitted on behalf of Cllr Michael Hope and Cllr Peace Essien Igodifo.

8. MINUTES

The minutes of the meeting held on 8th June, 2022 were agreed as a correct record.

9. UK SHARED PROSPERITY FUND - UPDATE

The Board welcomed Ms Rachel Barker, Assistant Chief Executive, who was in attendance to report on the latest position with the UK Shared Prosperity Fund (UKSPF).

The Board were advised of the current funding position, it was noted that Rushmoor had been allocated £34k for 2022/23, £68k in 2023/24 and £898k in 2024/25. However, technical guidance from the Government was still outstanding, but officers had been advised to proceed in developing investment plans whilst awaiting further details. It was advised that the investment plan would need to be accompanied by two spreadsheets, one detailing expenditure and the other giving details on indicative deliverables. The current timescales allowed for a final draft to be completed by 22nd July, 2022, to allow for review and sign off prior to the 1st August, 2022 deadline, this would all be dependent on the content of the technical guidance (to be shared with the Board), when it was published.

The Board were updated on the shortlisting process of categorising the interventions. It was noted that the following priorities had been identified as part of this work:

- Communities and Place – including, public realm improvements, town centre events and promotion, transition funding, heritage, culture and arts, health and place support

- Supporting local business – Sector support
- People and Skills – apprenticeships, training and skills development

The Board reviewed extracts from the draft plan which detailed themes identified by the Council, example projects, alignment to government intervention, indicative output/outcomes and related existing strategies and plans. In addition, it was requested that costs against each intervention were provided for Member information.

The Board also noted that, up to 4% of the UKSPF could be used for management and administration costs and this should be recognised and accounted for.

It was advised that the approach had been to identify interventions that had already been subject to engagement and consultation, including the Council Business Plan, the Strategic Economic Framework, the Supporting Communities Strategy, the Climate Change Action Plan and the Town Centre Strategies, all of which had been subject to a high level of stakeholder engagement. In addition, throughout the development stages, discussions had taken place with the DWP, Homes England, and the local MP, amongst others.

It was also noted that the Council would be writing to all those that Government envisaged being invited to join the UKSPF Partnership Network to share the principles that have been used in developing the Investment Plan and to invite comments and feedback. It was expected that the first meeting of the Partnership Network would take place in the Autumn, once the UKSPF allocation had been received. However, it was noted that, ultimately the Council would be responsible for the funds and the Government would be entitled to claw back any underspend.

The Chairman thanked Ms Barker for her presentation.

10. HOUSING AND HOMELESSNESS STRATEGY

The Board welcomed Zoe Paine, Strategy and Enabling Officer who was in attendance to provide an update on the scoping and refresh of the Housing and Homelessness Strategy.

The Board received a recap on the current strategy, valid until December 2022, its four themes and the corporate objectives underpinning it. It was then apprised of Rushmoor's new vision and Business Plan, which had put more emphasis on housing, expressly mentioning:

- "Housing for every stage of life" - as one of the six major ambitions in the "vision" for Aldershot and Farnborough 2030
- "To ensure there are enough homes and types of housing provided in Rushmoor" - in the current Council Business Plan

The scoping work already undertaken with the Board was also reviewed. This had generated a strategic approach with three key objectives:

- Increase the supply of good quality homes

- Support residents to access affordable well managed and maintained housing in the private and social sectors
- Improve the condition and energy efficiency of housing in the Borough

Following discussions, during which the Board were asked to agree the key objectives, the following amendments were made:

- Increase the supply of good quality homes..... “for all residents and perspective residents for every stage of life”
- Support residents to access affordable well managed and maintained housing in the private and social sectors
- “Work Proactively”.... to improve the condition and energy efficiency of housing in the Borough

The Board noted the proposed timetable moving forward:

- Drafting document and Corporate Management Team (CMT) agreement - February 2023
- Cabinet – March 2023
- New Strategy published – April 2023

Any additional dates for consultation with the Board would be discussed at the Progress Group.

The Chairman thanked Ms Paine for her presentation.

11. **CONCESSIONARY TRAVEL SCHEME IN HAMPSHIRE - CONSULTATION**

The Board welcomed Tim Mills, Head of Economy, Planning and Strategic Housing who was in attendance to report on a current Hampshire County Council (HCC) consultation on the Concessionary Travel Scheme in Hampshire.

It was advised that HCC were consulting on proposed changes to the concessionary travel scheme between 30 May and 24 July, 2022. The proposals sought to deliver effective services, within a reduced budget, to achieve around £800,000 pa saving by April 2023. The proposals included:

- To make operational changes to supported passenger transport services e.g. supported bus services, Dial-a Ride, Call & Go and Taxishares
- To remove some enhancements to the Concessionary Travel Scheme, and
- Increase the contributions users pay for some services

It was noted that feedback on the consultation would inform recommendations to the Executive Lead Member for Transport and Environment Strategy, for decisions to be made in November, 2022.

By way of overview it was reported that HCC were trying to make cuts of £80 million to its overall budget by April 2023 of which the Economy, Transport and Environment department had to deliver £10.3 million. Currently HCC supported Dial-a-Ride, Call &

Go and Taxishare services in Rushmoor, alongside subsidising three bus routes, the No. 7 (Hartley Whitney – Aldershot), the No. 9 (Cove – Farnborough) and The No. 41 (Ash to Farnborough), the total spend for which had been £3.5 million per year. Amongst the proposed changes identified there had been a reduction in service level for supported services, removal of use of the Older Person’s Bus Pass for Taxishare, Dial-a-Ride and Call & Go services and introducing a £1 fare for all single Taxishare journeys, and working towards a common fare approach for Dial-a-Ride and Call & Go services with suggested fares of £6 for a local return journey and £8 for a longer return journey, all increasing in future years in line with inflation.

Following discussions it was requested that the wording in the response was strengthened to include how HCC engage constructively on how services are delivered locally going forward and how these proposals affected their policy on climate change. In particular, Members felt that the No. 9 should be protected and consideration be given to extending the service which currently started at 09:00 and ceased at 14:30, not fitting with normal/working life or a night time economy.

It was advised that the response would be circulated to Members prior to responding to HCC.

The Chairman thanked Mr Mills for his report.

12. **WORK PLAN**

The Board noted the current Work Plan.

The meeting closed at 8.51 pm.

OVERVIEW AND SCRUTINY COMMITTEE

Report of the meeting held on Thursday, 21st July, 2022 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr M.D. Smith (Chairman)
Cllr Mrs. D.B. Bedford (Vice-Chairman)
Cllr K. Dibble (Vice-Chairman)

Cllr A. Adeola
Cllr Gaynor Austin
Cllr L. Jeffers
Cllr Prabesh KC
Cllr Mara Makunura
Cllr Marina Munro
Cllr Sophie Porter
Cllr S. Trussler

7. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 16th June, 2022 were agreed as a correct record.

Cllr Makunura requested to be removed from the Educational Improvement Task and Finish Group due to other commitments. Membership of this Group would be considered at the next meeting of the Progress Group.

8. CABINET CHAMPION - ROLES AND RESPONSIBILITIES 2022/23

The Committee welcomed Cllr Mara Makunura, who had been appointed as Cabinet Champion for Equalities and Diversity for the 2022/23 Municipal Year. Cllr Makunura provide an overview on the priorities for the year.

Cllr Makunura advised on the purpose and role of the Equalities and Diversity Champion. The purpose had been to support the delivery of the Equalities and Diversity Action Plan and work with partners to address issues for people with disabilities.

The roles and priorities of the Champion would be to:

- Work to identify and promote cultural, religious and heritage festivals and events in the Borough - This would be done through the establishment of a Rushmoor Cohesive Communities Group (RCCG), made up of two representatives from each community group settled in the Borough. The Group would work together to support each other's communities/events and support Council lead events throughout the year. The Group aimed to

promote under reached communities across the Borough and engage them with a wider range of local events.

- Work to improve awareness of Members and Officers of equality, diversity and disability issues in the Borough - It was advised that Cllr Makunura had been the Health and Wellbeing Champion during 2021/22 and part of the work undertaken had been to establish the Rushmoor Accessibility Action Group (RAAG). The Group would be addressing access issues across the Borough and working with the Police and Crime Commissioner to help tackle related hate crime and antisocial behaviour issues.
- Promoting culture – a plan was in place to work with the Rushmoor International Association (RIA) to help promote the different cultures within the Borough to the Council's Twin Towns/Sister Cities.
- Monitor the Equality and Diversity Action Plan and influence proposals for future phases of its delivery – It was planned that regular meetings would be held with the Assistant Chief Executive, Rachel Barker, to highlight issues that had been raised at both RCCG and RAAG to help guide the work moving forward and support existing projects.
- Updates on the work would be provided to the Cabinet and Committee as appropriate.

The Committee discussed the report, and the following was noted in response to queries raised:

- It was advised that the recommendations made following the Local Government Association (LGA) Peer Review, that took place as a result of the Black Lives Matter motion in June 2020 had, in the main, been achieved
- Cllr Makunura advised that the RAAG were currently looking into options to address the availability of Makaton friendly signage, signing at official Council meetings, audio recordings of Council publications such as the Arena magazine and QR codes for blind people to read signage.
- Consideration be given to obtaining funding from the Levelling Up Fund for events etc.
- Consideration be given to how the Committee would measure the success for the Champion roles

The Chairman thanked Cllr Makunura for her report.

9. **CORPORATE CUSTOMER CONTACT INDICATORS**

The Committee welcomed Marybeth Quintmere, Customer Services Manager and Mary Timmins, Customer Services Team Leader who were in attendance to give a presentation on current customer contact data in relation to calls to Customer Services, walk in arrangements and demand through other access channels.

The Committee received an overview of the Customer Services (CS) team. The team consisted of 18 members of staff, currently, two males, four with English as their second language, four part time, one six-month fixed term contract and one vacant post.

During the pandemic it was noted that many changes had been made on the way the service had been delivered. These changes had shaped the way the service was offered going forward, including where work sat within teams/services. Examples of work that had shifted from individual services to the CS team included:

- Local Tax - work transferred included copy bills, discounts, direct debit enquiries and other low complexity work – more complex issues and recovery were still dealt with by the Local Taxation team.
- Housing – during the pandemic it was highlighted that duplicate contacts were increasing with customers contacting both Housing and CS. A six-month trial was being undertaken to understand demand and identify non specialist housing work, to allow for a process to be designed to respond appropriately to different enquiry types. The outcomes so far, had allowed CS to respond to customers who had criteria based or update enquiries, a dedicated officer had been appointed with three additional advisors trained to pick up any overflow work as required.

The Committee reviewed call data since the beginning of 2022. The data showed calls answered and abandoned and other contact streams, such as email, Love Rushmoor, various webforms, PCN's, etc. The data related to use of the Council's reception area had also been reviewed and this had shown a significant drop in numbers using this drop in, face to face offer. As an example, 63 customers had attended reception to make a payment since January, 2022, pre pandemic this figure had been 2,849. Data had also been provided on digital take-up in relation to waste and environmental services, this had shown an increase per quarter for these services.

Moving forward the Committee noted a number of areas that had been identified that could impact on the service provided by the CS team, these included:

- Move of off-street parking to the CS team
- New telephony systems
- Replacement of the Customer Relationship Management (CRM) system and developments thereafter
- Housing trial (three months remaining)
- Post and print project
- Council tax digital offer
- Recruitment
- Office move

Following a discussion, a number of queries were raised by the Committee, these included:

- Demand and management of staff - it was advised that demand could be identified on a half hourly basis if required, and resource shifted to accommodate as necessary. In general, demand predictions and actuals were aligned
- Consideration be given to a dedicated Councillor enquiry line – this would be taken away for consideration
- Warm handovers would be available on the new system ensuring customers reached an appropriate officer
- Consideration of a multilingual receptionist – this would be taken away for consideration, however a translation service was available, and connection was usually very quick
- CRM funding – it was advised that funding was in place
- Reference numbers could be used as part of the new system to help track calls and responses
- How could the Love Rushmoor App be used more effectively?

The Chairman thanked Ms Quintmere and Ms Timmins for their presentation.

10. **WORK PLAN**

The current Work Plan was noted.

It was noted that potential items for the meeting on 15th September, 2022 were Community Safety and Policing and Farnborough Airport.

The meeting closed at 9.07 pm.

OVERVIEW AND SCRUTINY COMMITTEE

Report of the meeting held on Thursday, 15th September, 2022 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr M.D. Smith (Chairman)
Cllr Mrs. D.B. Bedford (Vice-Chairman)
Cllr K. Dibble (Vice-Chairman)

Cllr A. Adeola
Cllr Gaynor Austin
Cllr L. Jeffers
Cllr Prabesh KC
Cllr Marina Munro
Cllr Sophie Porter
Cllr S. Trussler

Apologies for absence were submitted on behalf of Cllr Mara Makunura.

11. HER LATE MAJESTY QUEEN ELIZABETH II

As a mark of respect for Her late Majesty Queen Elizabeth II, the meeting started with a minute's silence.

12. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on 21st July, 2022 were agreed as a correct record.

13. COMMUNITY SAFETY AND POLICING

The Committee welcomed Chief Inspector (CI) Emma Hart (Hampshire Police) and James Knight (Service Manager – Place Protection), who were in attendance to provide an update on policing and community safety matters in the Borough.

(1) Policing –

Chief Inspector Hart, who joined the meeting online, gave an introduction to her career and her initial thoughts after moving to Rushmoor. Despite a motivated and proactive team being in place, CI Hart had identified a lack of experience within the team, due to staff retention issues. It was noted that the team currently consisted of one Inspector, two Sergeants, 24 Police Constables (PC) and 12 Police Community Support Officers (PCSO's). It was advised that a recruitment campaign, being held in November across the Borough, would aim to encourage local people to join the force or become Special Constables/volunteers. It was noted that Hampshire was one of the

highest performing forces but one of the lowest funded. National, match and external funding were being sought to address funding issues.

The Committee noted the key policing matters in the area, which included burglary, anti-social behaviour (ASB) and high harm, drug related harm and youth on youth violence. It was noted that a High Harm Team would be launched on 3rd October, 2022 in Rushmoor and Hart, to focus on ASB and high harm issues across the area.

CI Hart reported on crime data and it was noted that crime rates in Rushmoor were in line with the rest of the country. District priorities were identified, these included drug related harm, Asian Gold breaks and violence against women and girls. It was advised that patrol plans were key to addressing these issues.

On the issue of priority deployment, it was noted that the police had to focus resource where it was considered most needed, would achieve positive outcomes and where swift justice could be achieved. Measures taken to offset the demand on deployment included:

- Operation Mothra – this operation involved having a police presence in an area for 15 minutes or more for a period of time - outcomes had shown a reduction in crime in the following weeks in those areas
- Early intervention and partnership working – key to providing support and help to those that needed it, including the issue of Community Protection Notices (CPN's)

CI Hart reported on 999 versus 101 calls. It was noted that there had been unprecedented demand on 101 and it was often a long wait to report a non-emergency crime. Alternative contact streams were available for non-emergency reporting, these included contact through the internet and via a QR code, but it was recognised that not everyone had access to these contact streams. It was also noted that the police monitored call data relating to the 101 number and continued to work towards improving the service. Consideration was being given to alternative digital access routes to allow people to pick and choose how they contacted the police. Data on the 101 non-emergency number would be provided at a future meeting.

In response to a query regarding youth on youth violence and drug taking, it was noted that gang exploitation of vulnerable young people was more prevalent now than ever before. It was noted that Hart had had some success with a criminal exploitation package, which had allowed information to be shared and interventions to take place with vulnerable young people and their families – it was hoped that this scheme could be utilised in Rushmoor in the future. In addition, cross border intelligence sharing was also key to tackling youth and drug related crime. Other contributing factors included the removal of youth services by the County Council.

The Chairman thanked Chief Inspector Hart for her presentation.

(2) Community Safety –

Mr Knight provided an overview of the service, which covered Community Safety, Licensing and Community Patrol Officers (CPO's). The three areas came together to create and maintain a safe, clean and inviting Borough that residents could be proud of, by providing a visible Council presence to residents, businesses and visitors, engaging at every opportunity, educating and encouraging compliance where appropriate and enforcing if necessary. The Team had been given two overarching priorities, these were to:

- maintain the aesthetic value of the Borough and improve feelings of safety in public, private and virtual space, and;
- improve visibility and evidence outcomes of the Team's work

The Committee were advised of the work of the Safer North Hampshire Community Safety Partnership. The Partnership had recently signed off on its most recent Strategic Assessment (a copy of which would be shared with the Committee) which aimed to improve feelings of safety and health outcomes and tackle issues such as serious violence, domestic abuse and ASB. The Partnership ensured strong links between the various agencies involved.

An update was then provided on the work of the Community Safety team, this included:

- **Current Focus** – It was noted that during the pandemic there had been a significant increase in neighbour issues and disputes, and this had continued into 2022. Complaints often focussed on noise issues and/or cannabis, and in particular took place in housing association properties. The Team linked closely with local Housing Associations to tackle these issues and ensured appropriate support.

An ongoing issue in Hawley Woods with vehicle related antisocial behaviour had led to a positive partnership approach with the MOD, Fire, Hart Council and the Police. This had led to positive press and sharing of useful intelligence.

- **PSPO** – A Public Space Protection Order (PSPO) had been launched in Aldershot Town Centre on 20th July. Authorised officers had the power to request an individual to stop drinking and to confiscate alcohol, if suspected of ASB, and to issue a fine for public urination/defecation. Since July the CPO's had engaged 20 individuals, all who had complied with any requests. It was noted that there had been a number of repeat offenders. As a result, moving forward, the CPO's would be looking to confiscate any alcohol from these individuals.

Following a walkabout in the town centre in late August, feedback from some businesses had been generally positive. Comments had been made on the increase in officer presence and nuisance individuals being moved on.

- **Closure Order** – In late 2021, the Team had its first successful Closure Order on a property responsible for antisocial behaviour and drugs issues in Aldershot. The impact on neighbours had been significant and feedback had been that the situation had improved significantly. The Team had successfully applied for an extension to the Closure Order following the initial period.
- **Cannabis** – Use of cannabis in residential properties continued to be an issue, with a large number of complaints being made. The Team followed a Cannabis Warning Process in partnership with Hampshire Police, which included a number of warning letters, visits and ultimately use of Community Protection Notices. It was noted that, first warning letters were generally effective and prevented reoccurrence, although a small number of complaints had progressed to the next stage. During 2021-22, 35 warning letters had been sent, 11 of which had been second letters. However, no warnings had progressed to the issue of a Community Protection Notice.

The Committee discussed the report and raised a number of issues, including:

- **Resources** – It was noted that currently there was a vacancy within the Community Safety Team, but the recruitment process had commenced and it was hoped the role would be filled shortly. It was felt that the Team were currently effective in their role and, should more resource be available, the expectation would need to be managed.
- **CCTV** – in response to a query regarding the relocation of the CCTV unit, it was felt that the move would not be disadvantageous, but it would be key to maintain good communication lines.
- **Youth Services** – a discussion was held over the withdrawal of Youth Services by Hampshire County Council and the impacts this had had on youth crime rates. The Committee requested that the Head of Young People’s Services and the County Portfolio Holder responsible for this area be invited to a future meeting of the Committee. This request would be discussed further at the Progress Group.
- **Attendance at Ward Surgeries/Ward Audits** – it was advised that Ward Audits were planned and Ward Members would be welcome to join the officers as the audits were undertaken. Dates would be shared with Members as appropriate. It was also noted that the Team would endeavour to attend ward surgeries and Members were asked to share dates of these with Mr Knight.

The Chairman thanked Mr Knight for his presentation.

14. WORK PLAN

The current Work Plan was noted.

It was noted that potential items for the meeting on 20th October, 2022 were Property Services and Park and Playgrounds.

A discussion would be held at the next meeting of the Progress Group in relation to inviting the Head of Children's/Young People's Services at Hampshire County Council to a future meeting.

It was noted that discussions were underway to determine a way forward and suitable date for Farnborough Airport to attend a future meeting.

The meeting closed at 9.10 pm.

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